

Erasmus+ Fact Sheet 2017/2018

Name of the institution	KARL-FRANZENS-UNIVERSITÄT GRAZ
Erasmus code	A GRAZ01
ECHE code:	28563-EPP-1-2014-1-AT-EPPKA3-ECHE
PIC:	999873188
Visiting & post address	Universitätsplatz 3 A-8010 Graz Austria/Europe
Head of institution	Professor Dr. Christa Neuper, Rector
Website	http://www.uni-graz.at/

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Websites	http://international.uni-graz.at/en http://international.uni-graz.at/en/stud/incoming/about-uni-graz/ (INC Web)

Academic Calendar <i>INC Web > Academic Calendar</i>	Winter semester <u>Lecture Period:</u> beginning of Oct – end of Jan <u>Examination Period:</u> until mid-Feb	Summer semester <u>Lecture Period:</u> beginning of Mar – end of Jun <u>Examination Period:</u> until mid-July
	Course information English-taught courses http://international.uni-graz.at/en/stud/incoming/about-uni-graz	

Nomination and Application	<p>Nomination by email to erasmus.incoming@uni-graz.at!</p> <ul style="list-style-type: none"> • first and last name as it appears in the passport, • student's email address, • semester/s student is nominated for, • official name of home university, • field/s and level of study <p>Nomination deadlines: 15th May for the winter semester / whole academic year 15th October for the summer semester</p> <p>We are unable to accept nominations <u>after these deadlines!</u></p> <p>Nominated students will receive an access code for the online registration!</p> <p>Application documents of Erasmus+ students should be sent to: erasmus.incoming@uni-graz.at</p> <p>Application deadlines: 1st June for the winter semester / whole academic year 1st November for the summer semester</p>						
Acceptance Welcome Guide	<p>After having handed in the complete application documents, students will receive an Admission Letter, a Visa/Residence Permit Letter and our "Welcome Guide" (http://international.uni-graz.at/en/stud/incoming/welcome-guide-stud/).</p>						
Welcome Week <i>INC Web > Welcome Events</i>	<p>Welcome Events are mandatory and include sessions about orientation / registration / course system:</p> <table border="1" data-bbox="518 958 1428 1164"> <thead> <tr> <th data-bbox="518 958 941 1008"><u>Winter semester</u></th> <th data-bbox="941 958 1428 1008"><u>Summer semester</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="518 1008 941 1086"> Welcome Week I: 04.09.2017 – 08.09.2017 </td> <td data-bbox="941 1008 1428 1086"> Welcome Week 15.02.2018 – 21.02.2018 </td> </tr> <tr> <td data-bbox="518 1086 941 1164"> Welcome Week II: 15.09.2017 – 21.09.2017 </td> <td data-bbox="941 1086 1428 1164"></td> </tr> </tbody> </table>	<u>Winter semester</u>	<u>Summer semester</u>	Welcome Week I: 04.09.2017 – 08.09.2017	Welcome Week 15.02.2018 – 21.02.2018	Welcome Week II: 15.09.2017 – 21.09.2017	
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Housing Rent & Living Costs	<p>Erasmus+ students can apply for housing either via the housing office of the Austrian Exchange Service (OeAD) or at the dorms directly.</p> <p>https://housing.oead.at/en/accommodation/graz-en</p> <p>https://www.uni-graz.at/en/studying/student-life/accommodation-and-food/student-hostels/</p> <p><u>Student dorms</u>: approx. € 200-450 / <u>Apartments</u>: € 600-1200</p> <p>Information on living expenses can be found in the welcome guide.</p> <p>The deadlines for housing applications are 1st June and 1st November.</p>						
Language knowledge	<p>The University of Graz recommends language level B2 in German in order to take full advantage of the mobility. Students who will only take courses in English must have B2 English knowledge.</p>						
Language courses	<p>3-week German Intensive Language Courses (6 ECTS credits) are offered in September and February before the start of the semester. Also German courses during the semester are offered. Further information: https://treffpunktsprachen.uni-graz.at/en/teaching/german-as-a-foreign-language/intensive-courses/</p>						
Mentor system	<p>Buddy program (pick up and support by Graz student) available for exchange students: http://unigraz.esnaustria.org/</p>						
Students with special needs	<p>The "Integrated Studies" Centre is the central information and contact point: http://www.uni-graz.at/en/university/interdisciplinary-affairs/barrier-free-university/</p>						
Visa requirements	<p>Further information on visa requirements: https://www.oead.at/welcome-to-austria/legal-practical-issues/entry-into-austria/EN/</p>						

Health Insurance	<p>All EU/EEA students need to bring their European health insurance card to Austria as it will be valid during their stay in Graz.</p> <p>All non-EU/EEA exchange students nominated for 2 semesters are required by law to register for Austrian health insurance upon arrival (assistance and more information available during the mandatory WELCOME WEEK). Austrian health insurance is offered for currently approx. €56/month. This insurance will not cover the student's journey to Graz including medical evacuation and repatriation – the student has to make sure s/he purchases travel insurance accordingly.</p> <p>Non-EU/EEA exchange students nominated for 1 semester are free to choose their insurance as long as this insurance is in accordance with the requirements for an Austrian visa application. For details students have to contact the Austrian embassy in their country of residence. The insurance must also cover their journey to Graz including medical evacuation and repatriation.</p>												
Health & Safety Policy	<p>All regular students of the University of Graz, incl. incoming exchange students, are insured by the (compulsory) student union fees. The insurance includes a liability and accident insurance. Accidents at and on the way to and from the university are covered by the insurance.</p> <p>Safety facilities and trainings are provided in specific departments where applicable.</p>												
Transcripts	<p>Transcripts are electronically signed via UNIGRAZonline. Thus, according to Austrian legislation a signature / stamp / underprinting paper for a printout are no longer necessary. In addition, the transcript is electronically verifiable. All students who hold an active UNIGRAZonline account are strongly advised to issue a digitally signed transcript by themselves. Transcripts can be verified by using the following link: https://www.signatur.rtr.at/en/vd/Pruefung</p>												
ECTS & Grading system <i>INC Web > Infosheet about academic workload and grading</i>	<p>The student workload consists of the time required to complete all planned learning activities, i.e. contact hours (lectures, seminars etc) and private study (preparation for exams, writing of paper, reading etc.) = 25 hours.</p> <p>Each semester is comprised of 15 teaching weeks, therefore a course indicated as a 1 hour course in the online system equals 15 contact hours, a 2 hour course equals 30 contact hrs etc. For exchange students we consider a range between 24 to 30 ECTS per semester as a full time study load.</p> <table border="1" data-bbox="671 1211 1275 1375"> <thead> <tr> <th>Grade</th> <th></th> </tr> </thead> <tbody> <tr> <td>1 = Sehr Gut</td> <td>Excellent/very good</td> </tr> <tr> <td>2 = Gut</td> <td>Good</td> </tr> <tr> <td>3 = Befriedigend</td> <td>Satisfactory</td> </tr> <tr> <td>4 = Genuegend</td> <td>Sufficient/Pass</td> </tr> <tr> <td>5 = Nicht Genuegend</td> <td>Fail</td> </tr> </tbody> </table>	Grade		1 = Sehr Gut	Excellent/very good	2 = Gut	Good	3 = Befriedigend	Satisfactory	4 = Genuegend	Sufficient/Pass	5 = Nicht Genuegend	Fail
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