



University of Pécs - Faculty of Business and Economics
Application for extraordinary social scholarship for the autumn semester of the academic year 2023

The Faculty of Business and Economics of the University of Pécs (hereinafter referred to as: FBE of UP) announces a scholarship application for the autumn semester of the academic year 2023 for students who are active students at the FBE of UP as follows.

1. Those eligible for tendering:

Students who are enrolled in higher education vocational, bachelor, master and doctoral programmes and who are pursuing their studies on a fee-paying, self-financed basis, regardless of the language of the programme, are eligible for an extraordinary social scholarship.

2. Aim of the extraordinary social scholarship:

A one-off grant to compensate for an unexpected deterioration in the student's social situation, equal to 50% of the tuition fees paid by the student in a given semester, but not exceeding 80% of the student's tuition fees, in combination with the benefits received under other entitlements (discounts provided for in the Alma Mater Complex Scholarship Programme). An extraordinary social grant may be awarded to a student on the basis of an application submitted by the student, subject to proof of exceptional circumstances as described in point 3, which occur between 1 September 2023 and 5 December 2023. Applications may be submitted between 1 September 2023 and 5 December 2023 in the manner and under the conditions set out in this notice.

3. Applications may be submitted in the following cases:

- **Birth of a child:** the birth of a child of the student and/or a person living in the same household (proof required: copy of birth certificate)
- **Marriage:** on the occasion of the marriage of the student (proof required: copy of the marriage certificate)
- **Death:** for a close relative of the student (proof required: copy of death certificate)
- **Accident:** in the case of the student or a close relative/breadwinner living at the same address as the student or a close relative/ breadwinner not living at the same address as the student (proof required: photocopy of the hospital discharge report and/or photocopy of the medical certificate. If the student's breadwinner has suffered an accident and this event has also resulted in an unexpected loss of income, it is also necessary to attach a photocopy of the document proving the loss of income (e.g. sickness benefit certificate).
- **Loss of employment:** in the case of a student or a close relative/breadwinner living at the same address as the student, or a close relative/breadwinner not living at the same address as the student (proof required: If the student's breadwinner has lost his/her job within 90 days, a certificate issued by the Employment Department of the Government Office/District Office clearly stating that the person is registered with them is required).
- **Other** (proof required: all official documents supporting the exceptional circumstances must be attached)

In addition to the documents listed above, the student may also provide other official proofs and documents to support the exceptional circumstances, but the attachment of these documents is mandatory. No remedy of defected application is possible.

4. Way of the submission of the application:



Applications must be made by submitting the completed application form, which must be completed and submitted in the Neptun Study System, together with the compulsory supporting documents specified in the previous point. The electronic application form is available in Neptun Study System under Administration/Applications.

5. Evaluation of the application:

The Faculty's Grants and Scholarships Committee will make a decision on the application at least once a month, by the 15th of the month in the case of applications received by the 5th of the month in question. A student may apply for this scholarship once per semester.

The scholarship will be paid according to the provisions of the Reimbursement and Benefit Rules, which are Annex 6 of the Organisational and Operational Rules of the University of Pécs.

Students will be informed about the outcome of the application in the form of a decision in the Neptun study system within 10 working days of the decision.

The student who has submitted an application may appeal against the decision to the Second Level Studies Committee within 15 days of the date of notification or, failing this, of the date on which the decision was made known to him/her.

Pécs, 1 September 2023



Dr. András Takács
Dean

I hereby approve the call for applications in accordance with the provisions of Article 25 (3) of the Reimbursement and Benefit Rules:



Dr. Attila Miseta
Rector