

1. sz. Melléklet: Mentor's evaluation

Undernamed (mentor further on) I declare that (name of the company) (address, town:; street:) I provided placement for (NEPTUN code:), undergraduate student of the University of Pécs, Faculty of Business and Economics with the following conditions:

I. he/she completed (the minimum 40 days long) placement: from 201..... till 201..... .

II. he/she practiced professional work at my company:

- a) He/she was able to learn the basic business functions: the mechanism of the organization and the management of the company.
- b) He/she was able to adapt to the culture of the organization and was aware of the expectations of his/her position. As a consequence he/she was able to behave and perform accordingly.
- c) He/she was able to perform the tasks given by the mentor (such as participating in project work and at least partially fulfilling the requirements of a certain position).

The table below helps the mentor's evaluation (in case the majority of evaluations can be seen in the last column then the student should be qualified as insufficient):

| Feature, attitude, behaviour | Marked the student | Moderately marked the student | Did not mark the student |
|-------------------------------------|---------------------------|--------------------------------------|---------------------------------|
| a) Profoundness | | | |
| b) Adaptation | | | |
| c) Team work | | | |
| d) Discipline | | | |
| e) Sense of responsibility | | | |
| f) Ability for making connections | | | |
| g) Initiative | | | |
| h) Communication | | | |
| i) Creativity | | | |
| j) Problem solving ability | | | |
| k) Diligence | | | |

According to the evaluation above, I evaluate the student's placement performance as

excellent (5) - good (4) - fair (3) - pass (2) - fail (1)

Reasoning (if so):

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Date:....., 201.... .

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mentor's signature (P.H)