Consultation

The Research support courses, over the 1-4 semester, finish with the presentation at the Research Forum. The Research Forum, in semesters 5-8, serves to present the achievements of the PhD studies. Supervisors should verify work performance over the semester by filling out and signing the Consultation sheet. The semester finishes with the acceptance of the presentation at the Research Forum. Actual semester achievement should be measured by reaching predetermined milestones. The required and the suggested milestones are as follows:

|  |  |  |
| --- | --- | --- |
| **Semester** | **Milestones (required)** | **Suggested milestones** |
| 1. | PhD work plan for the eight semesters.  | - |
| 2. | Definition of research question. Research plan for the empirical part. Acquisition of data. | Preparation of journal publications |
| 3. | Systemic literature survey. | Involvement of student to own research. Preparation of first conference presentation. |
| 4. | Finishing the first version of a paper. One conference participation.  | Conference participations, preparation of journal publication. |
| 5. | Conference participation, submission of one journal paper for publication  | Research group participation. Exchange program participation. |
| 6. | Preparation of journal papers, conference participation. At least one accepted journal paper.  | Research group participation. Exchange program participation. |
| 7. | Writing of the PhD dissertation, further working on journal papers.  | Research group participation |
| 8. | Finishing PhD dissertation, submission of dissertation, fulfilling publication requirements.  |  |

The writing of the dissertation and the fulfilment of the publication requirements are the critical parts of the PhD studies. To finish successfully the PhD studies, it is important to continuously follow and monitor performance. Students present their achievement over the semester at the semester-end Research forum.

An important pre-condition of the success of PhD is the appropriate master(supervisor)-student relationship that is based on regular meetings. Therefore, we require that students should meet with their supervisor at least once in every month over the eight semesters of their PhD studies. The consultation should be initiated by the student who should bring the printed Consultation sheet with them for every meeting. A pre-condition of fulfillment of the Research Forum is the submission of the Consultation form by uploading its scanned form on the Moodle surface.

# Consultation sheet

**University of Pécs, Faculty of Business and Economics,**

**Regional Policy and Economics Doctoral School**

Year/semester 2022-2023/1

|  |
| --- |
| Student’s name/NEPTUN code: |
| PhD dissertation topic/title: |
| Supervisor’s name: |
| Achievable tasks/expected result over the semester *(based on prior reconciliation at the beginning of the semester)*: |

|  |
| --- |
| Verification of consultations: |
| **Date** | **Completed task** | **Evaluation (verbal form, not grade)** | **Supervisor’s signature**  |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| Further (non-required) consultations: |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| **Consultation achievement evaluation** (put “X” on the proper place):

|  |  |  |  |
| --- | --- | --- | --- |
|  **passed** |  |  **failed** |  |

**Date:**  **…………………………………………**  **Supervisor’s signature** |