



Master of Science Enterprise Development and Entrepreneurship

Programme Handbook

2018/19

Validated by Middlesex University, London, UK

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Institutional Link Tutor: *Dr. Zsolt Bedő, PhD.*

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Student Name:

*MSc, PGDip, PGCert Enterprise Development
and Entrepreneurship*

Programme Handbook 2017/18

Information in alternative formats

This handbook can be found online

[\\web\\info\\baba\\MScEDE](http://webinfo.baba.MScEDE)

If you have a disability which makes reading this handbook or navigating our website difficult and you would like to receive information in an alternative format, please contact the Student Affairs Officer.

We can supply sections from this publication as:

- a Word document with enlarged type — sent by email or supplied on a CD or memory stick
- printed copy on non-white paper
- printed copy with enlarged type

Other formats may be possible. We will do our best to respond promptly. To help us, please be as specific as you can and include details of your disability.

Purpose and status of your student handbook

The purpose of this handbook is to provide you with information about your Programme of study and to direct you to other general information about studying at The University of Pécs, Faculty of Business and Economics, and information about Middlesex University who validate this programme of study.

The material in this handbook is as accurate as possible at the date of production however you will be informed of any major changes to the information in this handbook in a timely manner.

This handbook must be read in conjunction with the Middlesex University and The University of Pécs, Faculty of Business and Economics Regulations at www.mdx.ac.uk/regulations and https://pte.hu/english/code_studies .

Your comments on any improvements to this handbook are welcome - please put them in writing (an email will suffice) with the name of the handbook to Dr. Zsolt Bedő.

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Academic Calendar

ACADEMIC CALENDAR FOR MSCAM & MSCEDE PROGRAMME		
2018/2019 FALL SEMESTER		
Date	Place	Event
21 August – 3 September	Neptun University Registry System	Enrollment/Registration period (first year students have to register 2 nd , 3 rd , 4 th year should set their status as active)
27 August – 8 September*	Neptun University Registry System	Course registration*(compulsory for ALL students)
3 September		First day of teaching
17 August 1 st installment 15 October 2 nd installment 15 November 3 rd installment		Tuition fee payment deadline
22 September		Deadline for postponing studies (set status as passive) by request
22 September		Deadline for credit accreditation request
15 October		Registration fee payment deadline (it may concern only the MSc EDE students)
18 October	Room will be determined later	Board of Studies Meeting
24 October – 28 October		Fall break /Pre-Exam period for completing exam courses
19 November (+ one week for 1000 HUF/day delay fee)		Deadline for (re)submitting the dissertation
19 November		Neptun exam application starting date
7 December		End of the fall semester – last day of teaching
10-15 December and 2 – 19 January 2019	Exam dates will be announced by the 12 November the latest	Exam period
24-26 January 2019	Rooms and exact dates will be determined later	Dissertation defence period for the MSc 2 nd year students

*After the 8th September it is impossible to sign up for a course in the Neptun. Please, do not forget that if you are not signed up for a course in the Neptun you are not allowed to take an exam and receive a grade and the credits for the given course.

Neptun Unified Education System – international students will get their access after the orientation when they will be helped to register into it.

Introduction to the University of Pécs

During the time of founding the first universities in Central Europe, King Louis established the first Hungarian university in Pécs in 1367. Its persistence, however, remains uncertain. According to historical research, there must have been a separate College of Law and a College of Theology in Pécs by the end of the 15th century, replacing the university. In 1785 Emperor Joseph II moved the Royal Academy from Győr to Pécs, which was, however, relocated again in 1802.

In 1833 bishop Ignác Szepessy, in co-operation with the town council, established the Academy of Pécs, which worked with faculties of law and arts. On 15th June 1921 the Hungarian Parliament passed a bill in which the Elisabeth University, previously operating in Pozsony, was transferred to Pécs. From 1923 the institution included faculties of law, medicine, humanities and theological studies at the university. The Faculty of Humanities was brought to Kolozsvár in 1941. In 1951 the Faculty of Medicine became independent, so the University of Pécs had a single Faculty of Law.

In 1975, the Faculty of Economics was organised which, since 1970, had worked as a transferred branch of Karl Marx University of Economics in Pécs.

The Teacher Training College of Pécs became integrated as a Faculty to the university in 1982.

The first step towards the present university with six faculties was set up in 1991 when the Faculty of Teacher Training, after undergoing major structural changes, split into the Faculty of Humanities and the Faculty of Sciences. The Pollack Mihály Technical College was integrated into the university and the Faculty of Performing and Fine Arts was established in 1995.

The university has been running International Programs in English for non-Hungarian students since 1987. These programmes work with a professional team of academics who are able to offer courses under a wide scope of Central and Eastern European Studies.

For further information on issues concerning international relations of the University of Pécs please contact the Head of the Centre for International Relations, Mr. István TARRÓSY (e-mail: tarrosy.istvan@pte.hu) or visit the website of the University: [http://www.iro.pte.hu /](http://www.iro.pte.hu/)

Introduction to Middlesex University

The Programme

Although you will enrol at and attend University of Pécs, Faculty of Business and Economics the MSc Master of Science Enterprise Development and Entrepreneurship programme is validated by Middlesex University and therefore you are a student of both. Within Middlesex University the MSc EDE programme is part of the Business School.

Being a Middlesex student means, in brief, the following:

If you successfully complete the programme you will receive the Middlesex qualification of Master of Sciences Master of Science Enterprise Development and Entrepreneurship qualification.

You may attend the appropriate Middlesex graduation ceremony.

MSc EDE programme abides by Middlesex University Regulations which are available online at; <http://www.mdx.ac.uk/regulations>.

Note: You do not receive a Middlesex ID card. You are not a member of the Middlesex University Students' Union.

These lists are not exhaustive and therefore please contact Ms. Jennifer Igra (j.igra@mdx.ac.uk) if you have any questions about your entitlements as a Middlesex student.

The Middlesex University Regulations

The programme does not abide by Middlesex University Regulations and instead abides by the regulations of the University of Pécs which can be found https://pte.hu/english/code_studies.

Appeals

Please note that The University of Pécs uses its own regulations for handling student appeals and therefore this section of the Middlesex University Regulations (section G) does not apply to you. More information about the appeal process is available from Regulation on Studies and Exams (TVSZ). https://pte.hu/english/code_studies.

Academic Misconduct

Please note that The University of Pécs uses its own regulations for handling academic misconduct and therefore this section of the Middlesex University Regulations (section F) does not apply to you. More information about the appeal process is available from https://pte.hu/english/code_studies.

More information about the Regulations regarding assessment is given in the section 'Progressing on your programme'.

The Memorandum of Co-operation

This is the formal agreement between Middlesex University and the University of Pécs, Faculty of Business and Economics on the delivery of the Programme. The Memorandum, among other things, sets out the responsibilities of the University of Pécs, Faculty of Business and Economics and Middlesex University.

If you wish to view this document then please contact the Student Affairs Officer.

Quality Assurance Agency for Higher Education (QAA) UK Quality Code.

The QAA is an independent agency appointed by the UK Government to be responsible for upholding the academic quality and standards of all universities and colleges in the UK. The QAA produce the UK Quality Code which outlines the key expectations placed on all UK Higher Education providers. In particular there is a specific chapter on how institutions should manage partnership arrangements, such as the programme you are now enrolled on. This section is chapter B10 'Managing higher education provision with others'.

The QAA also review higher education providers (including Middlesex) to ensure that it is operating in line with the Quality Code and providing the best academic experience for its students.

You can also learn more about Quality Assurance from watching two short videos designed specifically for students in Higher Education, which are available on line at:
<http://www.qaa.ac.uk/assuring-standards-and-quality>

Welcome from the Dean of the Business School, Middlesex University



It gives me great pleasure to welcome you to Middlesex University and in particular to the Business School.

Middlesex University Business School is a major provider of business, management and professionally accredited programmes. For over fifty years, the business school has built an impressive track record of working in partnership with academic and professional partners across the world.

We are particularly proud of our relationship with the University of Pecs, Faculty of Business and Economics, our oldest partnership in Europe. In 2016 we celebrated 25 years of collaboration between the two institutions and 20 years of delivering Middlesex validated degrees together in English.

The MSc Enterprise Development and Entrepreneurship programme has been especially designed to meet the needs of students who want to develop their careers in entrepreneurial businesses or to start and grow their own business. The programme delivers research-based knowledge created by leading experts in the field as well as developing professional skills and competence that will help you achieve your full potential.

A core feature of Middlesex programmes is the opportunity for students to apply their learning in practical situations. Your programme includes many such opportunities and I want to encourage you to think about how what you learn translates into the 'real world' from day one. For us, success is measured by how well you, our students, learn to use your knowledge and skills to construct the careers you want.

This programme handbook should be treated as though it is our contract with you – keep it safe for reference throughout your time on the MSc Enterprise Development and Entrepreneurship. It contains an overview of the framework of your programme and the content of its modules. It also signposts key contacts and information which you will need to progress your studies and to get the most out of your time with us.

At the outset of your journey I want to assure you that we are committed to delivering the best student experience we can. In return, I encourage you to actively engage in the learning

process, seize the opportunities we present you for intellectual, personal and professional development, and to be fully committed to your studies and determined to succeed. A positive attitude to your learning will help you make the most of the programme and enable us to create better learning opportunities for you.

By choosing this programme you have taken the first step towards a new phase in your life. I wish you the very best of luck in this exciting new venture.

A handwritten signature in black ink, appearing to read 'Joshua Castellino', written in a cursive style.

Professor Joshua Castellino
Dean
Middlesex University Business School, London

Programme Leader's welcome

Welcome to the Master of Science Enterprise Development and Entrepreneurship Programme (MSc) of the Faculty of Business and Economics of the University of Pécs. I hope that you find this Handbook useful as a guide to the Master Programme and as a reference for the modules you will be studying at the University of Pécs.

This Handbook contains information that is important for the successful completion of your study with us. You might frequently need to refer to this Handbook so please bear in mind that it is accessible from the Programme website: <http://english.ktk.pte.hu/>

The Handbook gives you details about programme regulations and of the modules that you will be studying.

The MSc Programme has been designed to help you develop skills and competencies to meet requirements of entrepreneurship in the new Millennium. Completing the programme successfully will help you attain skills and competencies in leadership, innovation and business development. The aim of the Programme is to prepare you for the challenges of starting your own company or occupying leadership positions at SMEs, large or multinational companies in a competitive and ever-changing business environment.

I will be your Programme Leader and will in the course of time meet and greet you. My primary role is to support and advise you in your academic progress throughout the programme. My colleagues and I look forward to working with you and helping you to achieve your learning and career aspirations.

I wish you every success for an exciting programme of study.

Dr. Zsolt Bedő, PhD.

Programme Leader

Master of Sciences Enterprise Development and Entrepreneurship Programme

Programme staff list and contact details

Programme Leader Dr. Zsolt Bedő

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The University of Pécs, Faculty of Business and Economics Principal Dr. Zoltán Schepp

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Middlesex University Link Tutor Jas Ahmad

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The University of Pécs, Faculty of Business and Economics Institution Link Tutor

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7622 - Pécs
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Fax: 36-72-214-064
Email: zsoltbedo@ktk.pte.hu

Teaching staff

Module Title	Lecturer(s) in Charge	Extension	E-mail
Compulsory			
Advanced Marketing Research	K. Szűcs P. Németh	23115 23129	szucs@ktk.pte.hu nemeth.peter@ktk.pte.hu
Applied Statistics and Econometrics	G. Rappai G. Kőrösi	23147 63131	rappai@ktk.pte.hu korosig@ktk.pte.hu
Applied Venture Valuation	A. Takács	23277	takacsandras@ktk.pte.hu
Business Intelligence	F. Kruzslicz B. Kovács	23113 23142	kruzslicz@ktk.pte.hu kovacsb@ktk.pte.hu
E-commerce	K. Hartung	23133	nagya@ktk.pte.hu
Entrepreneurial Finance	L. Szerb M. Kuti	23125 23124	szerb@ktk.pte.hu kutim@ktk.pte.hu
Entrepreneurial Leadership	Zs. Vitai J. Németh	23198	vitai@ktk.pte.hu
Entrepreneurship & BMG	L. Szerb Zs. Bedő	23125 23436	szerb@ktk.pte.hu zsoltbedo@ktk.pte.hu
Innovation and Innovation Management	A. Varga K. Erdős K. Kovács T. Sebestyén	23149 23134 23186 23150	vargaa@ktk.pte.hu erdosk@ktk.pte.hu karmen@ktk.pte.hu sebestyent@ktk.pte.hu
Intercultural Business Communication	E. Bányai Á. Borgulya	23190	anette@ktk.pte.hu
Production and Process Management	J. Vörös Zs. Hauck	23138 23153	voros@ktk.pte.hu hauckzs@ktk.pte.hu

Project Management	Á. Jarjabka N. Sipos	23368 23132	akos@ktk.pte.hu sipos.norbert@ktk.pte.hu
Regional Economics and Development	A Varga N. Szabó	23149	vargaa@ktk.pte.hu
Strategic Management	M. Somogyvári	23384	somogyv@ktk.pte.hu
Tutorial: SME Development	V. Csapi Kleschné	23124	csapiv@ktk.pte.hu
Tutorial: Start-up development	Zs. Bedő S. Danka	23436 23142	zsoltbedo@ktk.pte.hu danka.sandor@ktk.pte.hu
Option Sets			
Energy Management	M. Somogyvári	23384	somogyv@ktk.pte.hu
Entrepreneurial Sales	P. Rácz-Putzer	23129	putzerp@ktk.pte.hu
Intrapreneurship	Zs. Bedő	23436	zsoltbedo@ktk.pte.hu
Service Marketing and Management	E. Bányai	23373	edit@ktk.pte.hu
Social Entrepreneurship	K. Erdős	23134	erdosk@ktk.pte.hu
Strategic Human Resource Development	Zs. Ásványi	23114	asvanyizs@ktk.pte.hu
Technology Commercialization	S. Danka	23149	danka.sandor@ktk.pte.hu

Technicians

Field of responsibility	Name	Extension	Location	E-mail
Head of Technical Support	Tibor Fehér	23154	Studies Department	white@ktk.pte.hu
Web master	József Varga	23344	Studies Department	jozsi@ktk.pte.hu
Technical personnel	Gábor Lovas Zoltán Jakab	23364	Studies Department	lovi@ktk.pte.hu zoli@ktk.pte.hu
Neptun Support	Tamás Gáspár	23334	Studies Department	gaso@ktk.pte.hu

Administration staff

Field of responsibility	Name	Extension	Location	E-mail
Institutional Link Tutor	Dr. Zsolt Bedő	23436	B118	zsoltbedo@ktk.pte.hu
Programme Administrator (Student Affairs Officer)	Gabriella Kohlmann	23372	B135	kohlmann@ktk.pte.hu
Link Tutor	Jas Ahmad	-	-	J.Ahmad@mdx.ac.uk

Student website

For news of events, scholarships and other student activities students should visit http://international.pte.hu/student_life and <http://english.ktk.pte.hu/> .

E-mail

Students will be approached via email only in special cases. However they are required to make sure that their email address provided in the Neptun Unified Education System is always up to date.

Your contact and personal details

You should ensure that we are kept up to date of your contact details to guarantee that all important communication reaches you. In case you wish to modify any of your personal details or availability please contact the Student Affairs Officer.

Neptun Unified Education System and Intranet (MeetStreet)

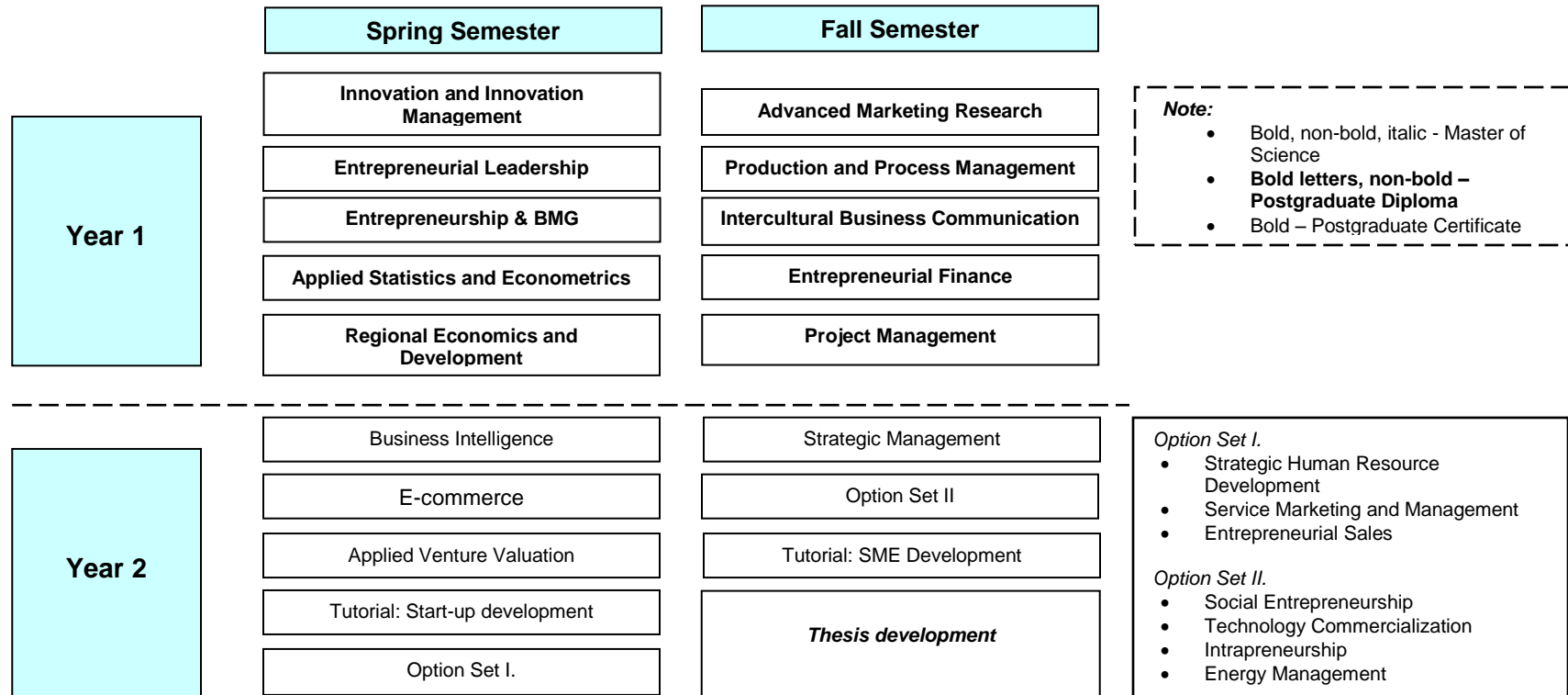
Neptun Unified Education System (henceforth Neptun), the electronic education system of the University of Pécs, is applied by almost every university of the country. It keeps record of university studies, stores data of registering subjects and exam results, assists in educational administration, e.g.: handling and submitting applications and also assists in education, with the usage of the virtual spaces of Neptun Meet Street, the main source of the learning material available for students, therefore, it is advisable to be visited on a regular basis in order to learn all important information.

At the beginning of each semester it is your responsibility to set your status in the Neptun as active and to sign up for your courses in the course registration period. Furthermore, in the exam period you have to sign up for each examination date otherwise you won't be allowed to participate in the examination. Neptun is available from the Faculty's website: <http://neptun.pte.hu/en>

At the beginning of your studies you will receive an intensive training program that will provide you with all the information on the options of the intranet. To log into the intranet you will have to use your student ID number and the password that was provided to you at the beginning of your studies. If you have any difficulties using the intranet please contact the Student Affairs Officer.

Your Programme

Programme structure diagram



Your first year modules

Your first year modules can be seen in the programme structure diagram above. For further information on the courses see section “Module Unit Narratives”- **Appendix 1**.

Your timetable

You are allocated to timetabled lectures, labs, seminars, and workshops based upon your module registrations. Your timetable is available on the following website:
<http://ktk.pte.hu/en/students/study-administration>

If your timetable is incomplete or if you have any queries about your timetable please contact the Student Affairs Officer.

Any changes to your timetable will be notified to you by Neptun message or through your Student Representative.

Your first year assessment

The deadlines for both summative and formative assessments and when feedback is due and the form it will take can be read in the “Module Unit Narratives”, **Appendix 1**.

IMPORTANT: Please note that assessment deadlines do occasionally change and while every effort has been made to ensure this is correct at the time of publishing you should ensure you check with the module leaders to ensure that you are aware of any changes.

How and when you will be assessed

SEMESTER 1 / LEVEL 4						
Week commencing	Learning week	Project management	Entrepreneurial Leadership	Entrepreneurship & BMG	Applied Statistics and Econometrics	Regional Economics and Development
	Week 1		CE	CE	CE	CE
	Week 2					
	Week 3			WAG	WAG	
	Week 4	P				
	Week 5					
	Week 6			WAG	IME	
	Week 7 Break					
	Week 8		IME		WAG	IME
	Week 9	P		IME		
	Week 10					
	Week 11			PG		
	Week 12					
	Week 13			PG		
	Week 14	P			IME	
	Exam WK1		IFE			IFE
	Exam WK2				IFE	
	Exam WK3					
	Exam WK4					

SEMESTER 2 / LEVEL 5

Week commencing	Learning week	Advanced Marketing Research	Production and Process management	Intercultural Business Communication	Entrepreneurial Finance	Innovation and Innovation management
	Week 1		CE	CE	CE	
	Week 2					
	Week 3					
	Week 4				PG	
	Week 5					
	Week 6		PG	P		
	Week 7 Break					
	Week 8	IME	IME		P	
	Week 9					
	Week 10					
	Week 11					
	Week 12			PG	PG	
	Week 13					PG
	Week 14	PG	PG		P	PG
	Exam WK1	IFE		IFE		IFE
	Exam WK2		IFE			
	Exam WK3					
	Exam WK4					

SEMESTER 3 / LEVEL 6

Week commencing	Learning week	Business Intelligence	E-commerce	Applied Venture Valuation	Tutorial: Start-up development	Strategic Human Resource Development	Service Marketing and Management	Entrepreneurial Sales
	Week 1	CE	CE		CE	CE		CE
	Week 2							
	Week 3		WAG					
	Week 4				PG			
	Week 5				WAG			
	Week 6		IME				PG	
	Week 7 Break							
	Week 8	IME		IME	PG	IME		P
	Week 9				WAG			WA
	Week 10							
	Week 11							
	Week 12							
	Week 13				PG			
	Week 14	IME	PG	PG		PG	PG	P
	Exam WK1	IFE		IFE		IFE		
	Exam WK2		IFE				IFE	
	Exam WK3							
	Exam WK4							

SEMESTER 4 / LEVEL 7

Week commencing	Learning week	Strategic Management	Tutorial: SME development	Social entrepreneurship	Technology commercialization	Intrapreneurship	Energy management
	Week 1	CE	CE	CE		CE	CE
	Week 2						
	Week 3						
	Week 4				PG		
	Week 5					PG	
	Week 6			P	PG	WAG	WA
	Week 7 Break						
	Week 8		WAG		IME	PG	
	Week 9	IME				WAG	IME
	Week 10						
	Week 11						
	Week 12		GP				
	Week 13						
	Week 14	WA	GP	P		PG	IFE
	Exam WK1	IFE		IFE			
	Exam WK2				IFE		
	Exam WK3						
	Exam WK4						

IFE Individual Final Exam

WA Written Assignment

P Presentation (written and oral)

CE Class Engagement

IME Individual Midterm Exam

WAG Group Written Assignment

PG Group Presentation (written and oral)

Your learning resources

Library

Benedek Ferenc Library of the Faculties of Law and Economics was delocalized with the Central Library of UP into the well-equipped South-Transdanubian Regional Library and Knowledge Centre in the summer of 2010. In the Knowledge Centre there are 380 computers for readers and the possibility of both group work and individual research is provided. In the whole building WiFi is available. By opening the Knowledge Centre the weekly opening hours of the Library have increased from 60 hours to 84 hours.

Benedek Ferenc Library of the Faculties of Law and Economics is located on the third floor of the Knowledge Centre where c. 100,000 documents are available. English language books, textbooks, academic journals and periodicals in all the fields of business and economics can be found there. In the last few years the collection of the Benedek Ferenc Library of the Faculties of Law and Economics increased by about 5,000 items per year. Students are supported by English language assistance. As the Libraries of the Knowledge Centre integrated their services, the Knowledge Centre operates as a large library and c. 1 million items are available for the readers.

Subscribed databases are available for the students and researchers via the university network, some of them contain business and economic e-journals and e-books such as Business Source Premier (EBSCOhost), JSTOR, EconLit, ScienceDirect, Scopus, and Springer Link.

Furthermore, the Library of UP has taken up digitalization of the physical collection so that the documents would be better available and researchable for the readers.

Since 1996, the Library has become the Depository Library of the World Bank, thus providing excellent data and document sources for interested researchers and students.

Joining the Library

Students are asked to complete an enrolment form to join the Library. The Library Card entitles all students to use any of the library services.

Reservations and Interlibrary Loans

Books on loan from any of the libraries may be reserved by another borrower and recalled. Books and journals not in stock may be borrowed from elsewhere.

The Collection of Documents of the European Union

There is a special collection of the documents of the European Union, established with the help of the PHARE programme. This is presently under the supervision of the Faculty of Law. The collection is located in the Knowledge Centre, and open for all students of UP. This mainly English language collection comprises journals, periodicals, statistics and annuals issued by the EU and provide up-to-date information for researchers.

IT facilities

There are two computer rooms with 60 and 40 computers for teaching purposes. At the faculty WIFI access is available for students.

Learner Development

Learning development is mainly included in modules in the regular curriculum. Any additional support required by students is provided outside class. Students requesting additional support can communicate it to professors directly or to programme management.

Skills and Competencies Development Center

The aim of the Skills and Competencies Development Center is to help students in developing their skills and competencies in order to achieve academic and professional success to enhance their labour market value as well as to help them to meet our partner companies' requirements. Among the team members students will find four qualified mentors, who offer mentoring in English language. The newly opened office of the Center is located on the first floor of the Faculty of Business and Economics.

Simonyi Business and Entrepreneurship Development Center (Entrepreneurship Center)

Simonyi Business and Economic Development Center (Simonyi BEDC, hereafter) provides student with support that is needed to develop and to launch their entrepreneurial initiative in any field. The Simonyi BEDC through its programs provides support to develop students' entrepreneurial mind-set and also to work on their projects. Within the framework of the Simonyi BEDC students can fulfil credits of the Certificate in Entrepreneurship program and the Master of Sciences Enterprise Development and Entrepreneurship. The extra-curricular activities of the Simonyi BEDC are open to any student interested in the field.

Attendance requirements

1. Students are required to attend all scheduled classes and prescribed activities for the programme on which they are enrolled.
2. Maximum rate of absence in case of every module is 25%. Student with higher rate of absence will not be allowed to take part on the final examination.
3. Students must make themselves available at all times to attend for viva voce examinations at times when, given the structure of the course they are taking, they may reasonably be expected to be available.
4. Students must notify their academic tutor or other tutor in advance if they cannot attend any compulsory class, lecture etc. The academic tutor has the discretion to decide how the student should compensate for work not done in the classroom if it is needed.
5. They must inform the tutor of any illness which is affecting their attendance and supply a medical certificate if they are absent for more than one week.
6. Students must notify the Programme or Faculty Office in writing if they are withdrawing from a course.
7. Any period of absence over 28 days for whatever reason shall be reported to the Programme.
8. All withdrawals, including those where students have failed to reply to letters under paragraph 5 above should be notified immediately to the Dean of the Faculty on the appropriate form. Refund of fees, where applicable, will be at the discretion of the Dean as specified in the Financial Regulations of the Faculty of Business and Economics of the University of Pécs.
9. Where a student withdraws before the end of a given semester the last day of attendance should be noted as the last date of recorded attendance, if known. Otherwise it should be given as the date on the letter from the Programme Leader requesting an explanation of absence (see paragraph 5 above). Where a student withdraws at the end of a given semester the date should be noted as the last day of that semester.

Students who fail to register for the programme after two weeks of starting the programme, without any good cause, will be deemed to have withdrawn. In this case no refund of the fees is possible.

Programme planning

During the second and third semester of your studies you undergo programme planning and select and register for the optional modules you wish to take in the following semester.

Health and Safety requirements

Students are expected to behave according to general Faculty regulations and not endanger their own or anybody else's health and safety. Students are liable for any damage that is caused by them to anyone else on the premises.

How to help enhance your programme

How you can feed back to us

If you have a suggestion or a complaint about any aspect, please raise it with the person concerned in the first instance. If you are not satisfied with the outcome you can progress the matter through informal and formal procedures step by step up the management structure of University of Pécs, Faculty of Business and Economics:

1. Student Affairs Officer
2. Year Coordinator
3. Programme Leader
4. Dean

The complaints and grievance procedures of University of Pécs, FBE must be followed and have been fully exhausted before you can follow the Middlesex University “Complaints in relation to collaborative partner institutions” which can be found in the Middlesex University regulations: www.mdx.ac.uk/regulations .

Boards of Studies

This is a forum where student representatives and staff meet to discuss the programme. This includes any issues but also talking about future developments and things that are going well. The Board also looks at student survey results and the reports from External Examiners.

The membership of a Board of Studies includes:

- Student representatives (for more information about being a student rep see below)
- Head of Department
- Middlesex University Link Tutor
- UP FBE Link Tutor (programme leader)
- Programme co-ordinator and other academic staff involved in the delivery of the programme and/or modules
- Support services representatives

The **student representatives** are elected by the end of week 2 to ensure that the interests of students on the programme are represented. They are also responsible for feeding back the outcomes of any meetings or events they attend.

Student representatives will be selected, either by election or self-nomination, by the end of the second week each year. If you are elected as a student representative your role will be to gather the views and opinions of the students you represent, to present these at the meetings you attend and to feed back the results and information to other students following the meeting.

Being a student representative can be immensely rewarding. Much of the experience you obtain through being a representative can be linked to personal development and employability. The graduate market is very competitive and prospective employers are looking for people who stand out and can demonstrate, with real examples, skills listed in CVs. As a rep you get to put skills into action, such as communication, leadership, teamwork, problem solving and time management.

As well as attending Boards of Studies meetings student representatives are often asked to give their feedback on other issues relevant to students through focus groups or other committee meetings which are organised on a more ad-hoc basis.

Minutes are recorded of the discussion and decisions of each Board meeting and these are circulated to members with outcomes via email. The minutes are included with the Programme Quality Monitoring Report which is considered by Middlesex University. The points raised at the meeting are carefully recorded so action can be taken upon them, and they are available at the Student Affairs Officer.

Students receive information on actions arising from Boards of Studies via the Student Representatives.

Meeting Dates

Generally 6th week of each semester

Student Surveys

Module feedback forms are distributed to you throughout the academic year. The aim of this feedback process is to elicit your views on the quality of all the modules you have taken, and your experience of being a student on your Programme of study.

Module forms examine each module in some detail. Programme questionnaires invite comment on your Programme in general - these may be given only occasionally.

You can expect to receive a report on issues that have been identified, and the actions taken upon them are available at the Student Affairs Officer. The report would also describe the measures taken to resolve any problems. All reports will be an item for discussion during Boards of Study and will, where necessary, be reported upon during the annual monitoring process. The whole feedback process will also be reviewed on a regular basis, to ensure that it is effective in helping to provide a good quality experience for students.

Module Feedback Form can be seen in **Appendix 2**.

Results of the survey are available by the start of the new academic year and each programme is expected to produce a brief report or action plan to resolve any problems that have been identified. This action plan will also be discussed during the Board of Studies meeting with student representatives.

How we consider your feedback

The feedback you give through your student reps, through surveys and at Boards of Studies meetings plays an important part in reviewing the MSc EDE programme during and at the end of the academic year. Some of the changes we have made to the programme have been a result of student feedback. For example several modules are taught by other professors because of continuous complaints reported in the module evaluation forms.

Employability

Employability is the level of compliance to labour market needs of the graduating students that includes knowledge and skills. These sets of knowledge and skills enable students to enhance their labour market value.

The curriculum structure is designed to enable students to develop these necessary sets of knowledge and skills.

MSc EDE programme is committed to supporting you in enhancing your employability and helping you to develop professionalism in your field of choice as employers constantly tell us that they are looking for polished graduates who not only have a good degree but who also have the right skills, attributes and values to support their knowledge.

The Confederation of British Industry (CBI) defines employability as **'a set of attributes, skills and knowledge that all labour market participants should possess to ensure they have the capability of being effective in the workplace, to the benefit of themselves, their employer and the wider economy'**.

Employability and your programme

The development of employability skills are all integral parts of the MSc EDE although this may not always be evident to you as they will not always be presented as such.

In order to maximize your labour market value and your employability the curriculum of the programme is designed to provide you with advanced professional knowledge.

The development of critical and analytical skills required in the field of entrepreneurship is to be generated from the beginning of your studies in subjects of the functional areas of business. These skills include critical analyses, individual work, team work, self-management, self-development, business and customer awareness, communication, literacy and numeracy.

Although this highlights to a certain extent how employability has been embedded in the MSc EDE programme curriculum, it is still your responsibility to actively seek out these skills and identify what is covered where.

Personal Development Planning (PDP)

Personal Development Planning will provide you with an opportunity to assess the value of the skills and knowledge you are developing and identify your future learning and development needs. It is intended for both undergraduate and postgraduate students. It offers a structured way to reflect on what you are good at and what you need to develop further. You will learn to review your own skill levels and what you have learned from different situations and environments, including your studies, part time work, voluntary work and other activities. You will record your reflections and use them to help you think about and plan your future development.

This is an important part of your personal development and reflects the working environment where employers encourage new graduates to assess their own continuous professional development (CPD) using a portfolio. You can also use your record of PDP as a valuable aid for marketing your skills to employers in recruitment and selection processes.

Students can seek support in PDP at the placement office and at the student service desk.

Career Advice

Students on the Master of Sciences Master of Science Enterprise Development and Entrepreneurship are entitled to participate at the career fairs of the University of Pécs and also at fairs where other University of Pécs students are participating.

Career related guidance can be obtained at the Skills and Competencies Development Center of the Faculty of Business and Economics during their office hours. The Study Department may be able to provide information, but at present only occasionally. The Faculty organises several conferences each year where students can meet important business actors. Several former students obtained employment this way. However, the responsibility of securing employment lies entirely with the students.

Learning, teaching and assessment

The learning, teaching and assessment approaches used throughout your programme will encourage you to be actively involved in your learning and to co-operate with other students. We aim to give you prompt feedback on your learning as well as opportunities to reflect upon and learn from that feedback.

Learning and teaching methods

You will be actively involved in a range of learning, teaching and assessment approaches as part of your MSc EDE study programme. Such active learning approaches aim to put you at the centre of your learning so you are involved and engaged in all aspects of your learning and its assessment. Your programme will require your active participation in learning activities and engagement with your fellow students both individually and collaboratively, working and learning with other students as part of a small group. Learning activities may also occur both within and outside the classroom.

Your learning will also be supported by technology. Increasingly your tutors will be using existing and emerging learning technologies to engage you in e-learning activities. Your programme will be facilitated using a variety of media and online tools (podcasts, wikis, etc) which will allow you flexible access to a diverse range of online resources, quizzes and learning materials as well as collaborative tools with which you can engage and learn with your peers. Not confined by time and space you will be able to take part in online discussions and learning activities from wherever you are studying. Your tutors will provide any support you may need whilst learning online.

By engaging with e-learning you will also be developing skills which are essential for your learning and are also highly valued by employers. These include but are not limited to: working flexibly, communication, understanding of IT, team working and creating shared understandings based on quality resources and access to global expertise.

Assessment methods

Assessment is an integral part of learning and you may hear it referred to as formative or summative. **Formative assessment** is developmental in nature and is designed to give feedback to students on their performance and how it can be improved therefore you will not receive a grade for formative assessment. Formative assessment is an important part of the learning process and has been shown to contribute to enhancement of learning and raising of standards.

Summative assessment is designed to measure the extent to which you have achieved the intended learning outcomes of a module and therefore the appropriate grade to be awarded. The summative component of an assessment task is designed to measure achievement of a learning outcome. Summative assessment should assess achievement of all learning outcomes in a secure, fair and accurate manner.

Assessment may also involve **self, peer or group approaches**. For example, you may be asked to self-assess your own work indicating where you feel you have clearly demonstrated your understanding and also identifying areas where you can see you have room to improve. Assessment may also be a peer process where students, individually or as groups, offer feedback on one another's work. **Group assessment** may also be part of your programme. This part of the assessment requires you to demonstrate your ability to work as part of a group and possibly receive a group mark.

Please see the module narratives in this handbook for more detail about on the assessment for each module, appendix 1.

Submission, receipt, marking and return of coursework and exam papers

Submission and receipt of coursework

Submission of coursework should be done upon the request of the module leader: either in print or in electronic format or in some cases in both format. If a student is explicitly asked to hand in coursework electronically then s/he has to do so. An electronic receipt however is at the discretion of the module instructor, and may not be available.

Exams

Final examinations are held only in the exam periods - January, and May-June. The dates of the exams are determined by the Study Department which announces them one month before date of the first exam. The dates of the Midterm examinations are determined by the module leaders and can be read in the module unit narratives.

Marking, second marking and moderation

All assessment are sent to the External Examiner after the Faculty's Department has accepted it, with all the coursework set for the students. After each final exam there will be two markings, internal and external moderation by the External Examiner. The decision of the External Examiner on a specific mark is final till the Assessment Board's decision.

All modules are overseen by both the internal second marker and by the External Examiner, especially those modules in which the assessment grade is derived from a combination of coursework and examination. Special attention is played to all borderline and fail candidates.

Return of coursework

Coursework will not normally be returned to the students it has to be filed for five years according to law. If a student explicitly needs a piece of coursework for any reason s/he has to produce it in more copies than one. The Study Department has no right to give coursework back.

External Examiners

External Examiners are a central part of the quality assurance and enhancement of your programme. They are experienced, senior academics or industry professionals with expertise in the field of Business Administration who are identified by The University of Pécs but are appointed by and report to Middlesex University. Their role is to act as independent moderators and to consider student attainment with impartiality. By drawing on their expertise and experience External Examiners provide one of the principal means by which Middlesex University and The University of Pécs ensures the programme remains comparable to national standards. The impartiality of External Examiners is paramount to ensuring equity for students and furthermore to ensuring the fair application of the regulations.

The duties of External Examiners include the following:

- To attend meetings of the Assessment Board of which they are a member.

- To comment when consulted on the content and form of all assessments.
- To scrutinise all work which has been recommended for first class/distinction grades or for failure by internal examiners, and a representative sample of work in each classification (where applicable).
- To advise on the appropriateness and effectiveness of the internal assessment processes, the relevant assessment regulations and procedures in respect of module assessments, the desirability of any recalibration or (exceptionally) remarking of assessed work, and the appropriateness of the standards against which the assessment process has taken place.

Additionally each External Examiner is required to produce a report at the end of the academic year in which they comment on:

- programme design, content and standards,
- student performance (general comments, no individuals are named),
- assessments: structure, design and marking,
- effectiveness and quality of feedback to students on their work,
- Assessment Boards; organisation and operation,
- role of the External Examiner,
- recommendations or actions for change and
- areas of good practice which should be shared.

These reports are an integral part of Middlesex University's monitoring procedures and are considered by the University and The University of Pécs as well as being an item on Boards of Study agendas which is where student representatives are given the opportunity to view the report. If you are not a student representative but would like to see the External Examiners' report then you should contact the Programme Leader.

Assessment Feedback

Feedback on your assessment (both formative and summative) provides the opportunity for you reflect on your work and to use this feedback as the basis for learning and improvement.

Feedback can take many forms, and may be informal, for example it may be offered and discussed in classroom sessions either collectively or individually. It may also be more formal and delivered, for example, in written or oral form from peers or academic staff. Understanding your feedback is very important and to achieve this you are encouraged to discuss feedback with your peers and academic staff.

Receiving feedback on your work is an essential and important part of your learning and therefore all programmes provide regular opportunities for formative assessment, the purpose of which is to get just detailed feedback (rather than marks) on your performance so that you can get a regular update on how you are developing and to prepare you for any summative assessment (summative assessment counts towards your final grade).

Feedback on summative assessment will be offered in a variety of forms and all work will be marked and moderated in line with http://international.pte.hu/sites/international.pte.hu/files/files/codes/code_of_studies_20150201.pdf.

You will normally be provided with feedback within 3 working days of the published submission date.

Progressing on your programme

Your grades

Assignments will be marked using the UP five point marking scale shown below - 5 being the best and 1 being the worst.

GRADE	DESCRIPTION	PERCENTAGE
5	Excellent	88-100
4	Good	75-87
3	Fair	61-74
2	Pass	51-60
1	Fail	0-50

All modules in the Programme carry equal weight and are rated as 7,5 ECTS (6 for compulsory modules, 6 for Option Set I modules and 3 for Option set II modules and 15 for the Thesis Development module in Hungarian credit points) credit point on the accumulative credit scheme. Upon successful completion of the Programme student will earn maximum 120 Hungarian credit points (150 ECTS).

The minimum **pass mark** for all assignments is grade 2 (pass). A pass grade can be achieved if a student achieves 51% from the 100% of the marks obtainable in all courses. If a module has more assessment components, or consists of two parts, the students have to pass all those components or parts which have higher weight than 20% out of the 100% in order to pass the whole module. If the student fails in any component, at the resit only a pass mark (2) can be achieved from the component the student failed. The other components will be evaluated according to the table above.

Programme regulations for progression on award

This outline is for general guidance only. The formal regulations are to be found in the Regulations part of this handbook and are authoritative.

Please ensure that you are familiar with these requirements. In particular, please note that if your performance is likely to be adversely affected by personal circumstances, the facts must be drawn to the attention of the Programme Leader in writing, with supporting evidence, **two weeks before** the due dates.

Assignments are designed to test the participant's individual ability. While co-operation and discussion with others may be useful and desirable, participants are reminded that copying and collusion are breaches of examination regulations. All material from other sources must be acknowledged.

Students will generally be required to submit assignments in the modules that should be completed by the deadlines set. Individual progress will be monitored by means of these assignments and/or class participation. The precise terms of reference, including deadlines and word limits, for an

assignment must be observed otherwise marks may be deducted. The pattern of assignments and assessment will be given at the start of the module.

In addition to the assignments for each module there will be an examination to be undertaken at the end of the programme. Participants will be examined by means of written or oral examination in the specified form according to the module specification. If there is a possibility of a failure or a distinction at the end of the programme, participants may also be required to have a viva voce examination.

Your results

At the end of each academic year, your results will be considered and confirmed by an Assessment Board. Once the Assessment Board has met you will be able to view your results and progression status in the official board scripts at the Studies Department.

Certificates

When you graduate your final qualification certificate will be issued by Middlesex University and will have the details of your qualification. It will include the words "in collaboration with the University of Pécs".

Your certificate will be sent to University of Pécs by Middlesex University within 3 months of the date the qualification is awarded (usually the Assessment Board date). Once it has arrived it can be taken over in the Study Department.

Full details of the information which will appear on your certificate can be seen in Appendix 4.

Your University of Pécs degree can be taken over at the Graduation Ceremony held on the first Saturday of March in the year of your graduation.

Diploma supplement

All students are issued with a diploma supplement verified by Middlesex University. Your diploma supplement will include the modules you have taken with grades achieved and state your qualification with the classification and title furthermore it additionally contains information on the nature, level, context, content and status of the studies undertaken and successfully completed. Diploma supplements are intended to help external parties such as current or future employers or other Higher Education providers understand more about your programme in addition to your grades.

Deferral of assessment

Deferral of assessment can be requested only because of medical reasons (illness, accident). You have to prove with an official medical certificate if you were unable to participate an examination otherwise there will not be possibility for replacement. In the final examination period exams can be taken only in the appointed times. There is no possibility to organize final exams individually and outside the schedule

Extenuating Circumstances

With extenuating circumstances (payment deferral, credit transfer, sport activity, work placement, absence...etc.) you have to contact the Student Affairs Officer first and ask about your duties.

Re-assessment

In most cases, a student is required to pass all elements of assessment in order to pass the overall module (e.g. mid-term exam, project, presentation, final exam), though this only applies to elements that carry a **weighting** of 20% or more of the overall grade. If a student fails a module in a particular semester, s/he will be allowed one attempt to **retake** the element(s) of assessment failed. The maximum grade awarded for the re-assessed element after the retake will be a pass grade.

Should the student fail to pass the module after the resit/resubmission, the student will be allowed to participate in an **Exam Course** for this particular module which will be scheduled in the next exam period. On an Exam Course the student must re-sit in the form of a single exam that will represent 100% of the grade of the module. A student will be allowed to participate in a maximum of six exams for each particular module throughout the two years, provided that they do not default on passing the minimum number of modules at the end of semester 2nd and 4th. (see below). The maximum grade that can be awarded for an Exam Course is 5 (excellent).

Student who misses more than 25 percent of classes will not receive signature from the lecturer, which is a prerequisite of participation on the final exam. Should the student fail to receive signature, s/he will have to retake the whole course when available.

A student failing more than one-third of the total **credit requirements** at the end of the 2nd and 4th semester will be made to withdraw from the programme:

- By the end of the 2nd semester the student must fulfill at least 40 H credit points out of the maximum 60, which in terms of modules means that by failing **more than 3 modules** by the end of the second semester, the student will be made to withdraw from the Programme.
- By the end of the 4th semester the student must fulfill at least 80 H credit points out of the maximum 120, which in terms of modules means that by failing **more than 6 modules** by the end of the fourth semester the student will be made to withdraw from the Programme.

The one-third of the total credit requirements at the end of the 2nd and 4th semester is a higher order regulation than the allowance of the Exam Course. This means that a student failing to pass 3 (6) modules at the end of the second (fourth) semester will be unable to take part in further Exam Courses and will be made to withdraw from the programme.

Thesis

The overall objective of the Thesis is to reinforce the student's learning experience, by requiring that experience be brought to bear upon a real-life business problem. The range of problems that may be addressed is extensive.

Thesis topic and supervisor selection and the process of thesis submission

Students' thesis topic and supervisor selection and the process of thesis submission consist of the following steps:

1. Students choose their topic from a list with topics and related supervisor one semester before the submission of the thesis.
2. The supervisor confirms the selected topic by the end of the selection period
3. Students have the rights to change the confirmed topic and choose another one.
4. Students can carry on with their work throughout the academic year: research, consultation, submission of research proposal and one chapter of the thesis and Supervisor Contact Form. Supervisor Contact Form is for controlling the students' consultation activity. There are a minimum number of compulsory consultations which has to be accomplished.

5. Student hand in their thesis by a previously announced deadline at the Study Department with the Supervisor Contact Form.

Students have the opportunity to participate in the Hungarian Scientific Conference for Students and also on different case study competitions (e.g. L'Oreal, International Case Writing Competition). For these competitions they have to produce serious research work and submit written presentations. This scientific work of the students can constitute a very good foundation of their thesis.

Thesis evaluation

The Head of the different Institutions and the Vice Dean responsible for Educational Affairs will select two referees to evaluate the work. The evaluation sheet used by the consultant and the opponent for evaluation is public and available to all students. The thesis evaluation form can be looked at **Appendix 2**.

Policy of failure

If both of the referees give grade 1 (fail) for the thesis, then the student is not allowed to defend the work and has to rewrite the thesis. If one of the referees gives a grade 1 (fail) and the other gives a grade 2 (pass) or better, then the thesis has to be seen by a third opponent. If the third opponent gives a grade 1 (fail) then the student is not allowed to defend the work either and has to rewrite the thesis. About detailed assessment criteria the Studies Department informs students.

Final Examination – Thesis Defence (only for Hungarian degree)

The Final Examination consists of the oral defence of the thesis. Moreover, students must prove their general knowledge and preparation in the topic(s) associated with the thesis.

After successfully completing the final examination a Certificate (Degree) in Master of Sciences Enterprise Development and Entrepreneurship (MSc Enterprise Development and Entrepreneurship) is issued by the University.

Assessment Boards and results

At the end of each academic year, your results will be considered and confirmed by an Assessment Board (members: professors, Middlesex link tutor, External Examiners, Programme Leader) and if you have successfully completed your assessment you will be able to progress to the next year or graduate. The Assessment Board determines also the classification of your Middlesex certificate (degree) according to the following scheme:

4,51-5,00	Distinction
4,00-4,50	Merit
2,00-3,99	Pass

Once the Assessment Board has met you will be able to view your results and progression status in the Neptun.

Academic Misconduct

Plagiarism is the presentation by a student, as his or her own work, of a body of material (written, visual or oral) which is wholly or partly the work of another. In fact, plagiarism extends to cover one's own work previously assessed or published which is also required to be properly referenced.

Taking unfair advantage over other authors, students or oneself in this way is considered by the Middlesex University and The University of Pécs, Faculty of Business and Economics, to be a serious offence. The University and The University of Pécs, Faculty of Business and Economics, will take serious action against any student who plagiarises whether through negligence, foolishness or deliberate intent. Make sure written material, ideas, theories, formulae, etc are acknowledged through the use of quotation marks, references and bibliographies. Information on the correct way of acknowledging work from other sources is available from <http://libweb.anglia.ac.uk/referencing/harvard.htm> . Academic misconduct also covers cheating in examinations.

Plagiarism – in more details - is taking someone else's work or ideas and passing them off as your own. Remember plagiarism isn't just restricted to essays or reports it can also happen with visual work as well. It includes:

- copying – submission of someone else's entire work as your own. The original work could be from the internet, a classmate, or a student in a previous year.
- failing to indicate a direct quote (quotation marks should be used) in the text.
- paraphrasing or synthesising material from a book, journal article or internet site without acknowledging the source in the text.
- composing a paragraph by joining together sentences from a number of sources and not acknowledging them in the text.
- using your own previous work in another assignment without acknowledging it.

In case of plagiarism the student will have to face the Ethical Committee of the University and bear the consequences of their deed.

If you have any questions regarding plagiarism or academic misconduct then please contact the Programme Leader.

Appeals

Students are able to appeal against assessment board decisions and the outcome of academic misconduct cases. The University of Pécs Regulations for Appeals apply to Master of Sciences Enterprise Development and Entrepreneurship programme and these are available on line at: https://pte.hu/english/code_studies.

The terminology may not be familiar in all cases as it refers to University of Pécs staff and committees. If you are involved in any action under these regulations and do not understand the process involved, please contact the Programme Leader.

Support

Although you are expected to be independent and to take responsibility for your own academic and personal life, there is still a lot of help available to support you throughout your programme.

Academic support

Academic staff

Your tutors will direct your studies and ensure that you know what work you need to cover in any given module. Seek advice from academic staff either during their office hours or by email or telephone.

Link Tutors

The link tutor at University of Pécs for this programme is Zsolt Bedő, and the link tutor at Middlesex University is Jas Ahmad. Both tutors are jointly responsible for ensuring the programme is delivered according to the arrangements agreed when it was approved. Both link tutors attend the Board of Study meetings where they hear the views of students on the programme; however you can contact either if you have a query or suggestion.

Support services at the University of Pécs

Study Department

The Study Department is where you can go as a first point of call to find out information or to seek advice. It is also the place where you can ask for study counselling.

Disability Support Service

The University of Pécs does not discriminate on the basis of disabilities; however students with disabilities should first consult the Study Department whether the Faculty can handle their particular disability.

Financial issues

Financial issues are dealt with the Central Studies Office (Pécs, Dohány street 1-3.).

International Student Support

International students can ask for support in the Study Department and in the International Office.

Student Union membership

For information on the University of Pécs, Faculty of Business and Economics Student Union visit the website <http://pteehok.hu/en/ehok/faculty-student-union/faculty-business-and-economics-student-union> or and at https://pte.hu/english/international_student_organizations at University level.

As a student on a programme validated by Middlesex University you are unfortunately, not a member of Middlesex University Students' Union (MUSU). You are however still entitled to the NUS Extra and ISIC cards.

NUS Extra Card

This is a student discount card which can be used at a very large number of retailers, please see the NUS website for further details: <http://www.nus.org.uk/en/NUS-Extra>. To apply for an NUS Extra Card you will need to contact MUSU who will confirm that you are a student member of Middlesex University. Please email musuinfo@mdx.ac.uk in the first instance.

ISIC cards – full time students only

As a full time student you can apply for an International Student Identification Card which will give you discounts on travel, shopping and experiences world-wide. <http://www.isic.org/>

Programme specification and curriculum map for MSc Enterprise Development and Entrepreneurship programme



1. Programme title	MSc Enterprise Development and Entrepreneurship
2. Awarding institution	Middlesex University and University of Pécs
3. Teaching institution	University of Pécs
4. Programme accredited by	Middlesex University
5. Final qualification	Master of Science Postgraduate Diploma Postgraduate Certificate
6. Academic year	2017/18
7. Language of study	English
8. Mode of study	Full time/Part time

9. Criteria for admission to the programme

The basic requirement of the Programme is the certificate of completion of Bachelor level education:

- (Hons) in Business Studies or related fields.

The specific requirements are:

- Transcripts for all completed years
- Entry requires satisfactory completion of BA courses. Failed students are not taken.
- Certificate of Proficiency in English: TOEFL certificate under two years old with a score of at least 550 points or equivalent certificate of proficiency in English (for non-native speakers or those who did not obtain their secondary education in a school with English as the language of institution). From Hungarian students the Type C intermediate level State Language Examination certificate under two years old is also accepted.
- Two reference letters for applicants from other countries.
- The Programme do not take students under 3,00 GPA, or those who failed either during their BA studies.

For Hungarian students the Higher Education Law decides the procedure of application that may be subject to changes in every year. Please consult the information booklet issued by the Ministry of Education before application! ("Felsőoktatási Felvételi Tájékoztató")

10. Aims of the programme

The programme aims to:

1. develop candidates' awareness, practical skills and understanding, at an advanced professional level, of innovation management and entrepreneurship concepts and techniques and new venture development;
2. develop candidates' analytical techniques to decision making in building and supporting new businesses and ventures;
3. enable candidates to lead innovation in different areas of organisations' operations and outputs;
4. enable candidates to develop skills to launch, support and finance new products and services and exploit opportunities arising from new ideas to create new business models and capture economic value;
5. provide candidates with a knowledge of innovation and entrepreneurship research methods and equip them with the skills necessary for them to undertake independent research of innovation and entrepreneurship problems

In the case of the Masters awards these aims will be realised in full. For earlier exit awards, achievement of aims will be as follows:

For the Diploma, all aims stated above will be achieved in full, with the exception of 5.

For the Certificate exit award, all aims stated above will be achieved in full, with the exception of 3,4 and 5.

<p>11. Programme outcomes</p> <p>A. Knowledge and understanding On completion of this programme the successful student will have knowledge and understanding of:</p> <ol style="list-style-type: none"> 1. the main issues in innovation strategy and an awareness of the key features of success 2. how the success of some businesses stem from application of new technologies, but others from new ways in which to package and charge for services that existing technologies can deliver 3. the changing skills, technologies and methods of design and new product /service development, and how these are opportunities to manage innovation in products, services and solutions. 4. the consumption of new products and services and adoption of diffusion processes 5. how to choose from a range of possible alternatives, focusing on decision-making within a firm and its market environment 6. financial analysis, both accounting and risk assessment, suitable for those wishing to specialise in innovation and entrepreneurship 7. methods, techniques and theoretical perspectives deployed in business management research and scholarship. <p>For PGDip, learning outcome 1, 2, 3, 4, 5 and 6 will be achieved For PGCert, learning outcomes 1, 2, 4 and 6 will be achieved.</p>	<p>Teaching/learning methods Students gain knowledge and understanding through a combination of lectures, directed reading, independent study, case studies, group work, coursework, electronic and online learning methods, facilitated discussion, guest speakers and individual and group research.</p> <p>Assessment methods Students' knowledge and understanding is assessed by a combination of individual and group coursework, presentations, time-controlled assessments and individual project work.</p>
<p>B. Cognitive (thinking) skills On completion of this programme the successful student will be able to:</p> <ol style="list-style-type: none"> 1. critically evaluate the relevant skills needed to manage innovation at both strategic and operational levels 2. synthesise information from multiple sources, evaluate options and reach justifiable conclusions in relation to managerial problem solving and decision-making 3. identify and analyse innovation and other related data and situations using a wide range of appropriate techniques and transform these into options and solution 4. use conceptual, analytical and quantitative skills for decision making 	<p>Teaching/learning methods Teaching/learning methods Students learn cognitive skills through a combination of lecturers, directed reading, independent study, case studies, group work, coursework, electronic and online learning methods, facilitated discussion, guest speakers and individual and group research. Analyses and critical thinking are strengthened through seminar participation and independent study. In particular, creative thinking, analysis, synthesis and evaluation are developed in seminar discussion and debate, as well as through independent study, including use of online resources. Practical guidance including formative assessment is given on all course-related tasks, and feedback is provided on all assessed</p>

<p>5. apply innovative thinking and leadership to problem solving</p> <p>For PGDip, learning outcome 1, 2, 4,5 will be achieved For PGCert, learning outcomes 1 and 5 will be achieved.</p>	<p>coursework.</p> <p>Assessment methods Students' cognitive skills are assessed by a combination of individual and group coursework, presentations, time controlled assessments and applied project.</p>
<p>C. Practical skills On completion of the programme the successful student will be able to:</p> <ol style="list-style-type: none"> 1. Deploy their potential to lead innovation and entrepreneurship in different areas of organisations' operations and outputs; 2. Systematically and creatively apply analytical techniques to the decision making process in business, and present analysis clearly and persuasively; 3. Demonstrate abilities to launch, manage or invest in successful new ventures; 4. Select, assess and evaluate new product and service project; 5. Demonstrate abilities to set up own business and prepare the business for growth or to enable student to promote him/her in the chosen profession <p>For PGDip, learning outcome 1,2,3,4 and 5 will be achieved For PGCert, learning outcomes 1 and 5 will be achieved.</p>	<p>Teaching/learning methods Students learn practical skills through participation in workshops, seminars, guided discussions, individual and group coursework, independent study and research methods training.</p> <p>Assessment methods Students' practical skills are assessed by individual and group coursework, presentations, lab coursework, time controlled assessments, and research project work.</p>

<p>D. Graduate Skills</p> <p>On completion of this programme the successful student will be able to:</p> <ol style="list-style-type: none"> 1. Work effectively as a member of a group 2. Communicate and present (and presentation skills) an argument both in writing and orally 3. Demonstrate numeracy 4. Take responsibility for own learning 5. Use the learning resources effectively 6. Demonstrate critical self-reflection 7. Demonstrate effective use of ICT 8. Undertake continuous professional development <p>For PGDip, learning outcome 1,2,3,4 and 5 will be achieved For PGCert, learning outcomes 1 and 5 will be achieved.</p>	<p>Teaching/learning methods</p> <p>Students acquire graduate skills through</p> <ol style="list-style-type: none"> 1. Case studies will be used to achieve objectives 2, 3, 4, 5 and 6. 2. Class exercises will be used to achieve objectives 1, 3, 4 and 6. 3. Group exercises will be used to achieve objectives 1, 3, and 4. 4. Open and directed discussions will be used to achieve objectives 1, 2 and 3. 5. Directed and reflective reading will be used to achieve objectives 1, 2, and 3. 6. Presentations will be used to achieve objectives 1 and 4. 7. Computer based sessions will be used to achieve objectives 5 and 6. 8. Group interaction sessions will be used to achieve objectives 1, 3, and 4. <p>Assessment method</p> <p>Students' graduate skills are assessed by group and individual coursework and reports, oral presentations, examinations, feedback on seminar and workshop sessions and the use of a record of learning and development throughout the programme.</p>
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12. Programme structure (levels, modules, credits and progression requirements)				
12. 1 Overall structure of the programme				
MSc Enterprise Development and Entrepreneurship				
Module	1 st semester	2 nd semester	3 rd semester	4 th semester
1 st	Innovation and Innovation management (6 credit)	Advanced Marketing Research (6 credit)	Business Intelligence (6 credit)	Strategic Management (6 credit)
2 nd	Entrepreneurial Leadership (6 credit)	Production and Process management (6 credit)	E-commerce (6 credit)	Option Set II (O II) (3 credit)
3 rd	Entrepreneurship & BMG (6 credit)	Intercultural Business Communication (6 credit)	Applied Venture valuation (6 credit)	Thesis development (15 credit)
4 th	Applied Statistics and Econometrics (6 credit)	Entrepreneurial Finance (6 credit)	Tutorial: Start-up development (6 credit)	Tutorial: SME development (6 credit)
5 th	Regional Economics and Development (6 credit)	Project management (6 credit)	Option Set I (O I) (6 credit)	
Credit	30 credit	30 credit	30 credit	30 credit
Option Set I. (6 credit, select one) <ul style="list-style-type: none">• Strategic Human Resource Development• Service Marketing and Management• Entrepreneurial Sales		Options Set II. (3 credit, select one) <ul style="list-style-type: none">• Social Entrepreneurship• Technology Commercialization• Intrapreneurship• Energy Management		
PGDip in Enterprise Development and Entrepreneurship				
Module	1 st semester	2 nd semester	3 rd semester	4 th semester
1 st	Innovation and Innovation management (6 credit)	Advanced Marketing Research (6 credit)	Business Intelligence (6 credit)	Strategic Management (6 credit)
2 nd	Entrepreneurial Leadership (6 credit)	Production and Process management (6 credit)	E-commerce (6 credit)	Option Set II (O II) (3 credit)
3 rd	Entrepreneurship & BMG (6 credit)	Intercultural Business Communication (6 credit)	Applied Venture valuation (6 credit)	Tutorial: SME development (6 credit)
4 th	Applied Statistics and Econometrics (6 credit)	Entrepreneurial Finance (6 credit)	Tutorial: Start-up development (6 credit)	
5 th	Regional Economics and Development (6 credit)	Project management (6 credit)	Option Set I (O I) (6 credit)	
Credit	30 credit	30 credit	30 credit	30 credit

Option Set I. (6 credit, select one) <ul style="list-style-type: none"> • Strategic Human Resource Development • Service Marketing and Management • Entrepreneurial Sales 	Options Set II. (3 credit, select one) <ul style="list-style-type: none"> • Social Entrepreneurship • Technology Commercialization • Intrapreneurship • Energy Management
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PGCert in Enterprise Development and Entrepreneurship

Module	1 st semester	2 nd semester	3 rd semester	4 th semester
1 st	Innovation and Innovation management (6 credit)	Advanced Marketing Research (6 credit)		
2 nd	Entrepreneurial Leadership (6 credit)	Production and Process management (6 credit)		
3 rd	Entrepreneurship & BMG (6 credit)	Intercultural Business Communication (6 credit)		
4 th	Applied Statistics and Econometrics (6 credit)	Entrepreneurial Finance (6 credit)		
5 th	Regional Economics and Development (6 credit)	Project management (6 credit)		
Credit	30 credit	30 credit	30 credit	30 credit

12.2 Levels and modules

Level 4 (1)		
COMPULSORY	OPTIONAL	PROGRESSION REQUIREMENTS
Students must take all of the following: <ul style="list-style-type: none"> • Project management • Entrepreneurial Leadership • Entrepreneurship & BMG • Applied Statistics and Econometrics • Regional Economics and Development 	Non	See LUNs
Level 5 (2)		
COMPULSORY	OPTIONAL	PROGRESSION REQUIREMENTS

Students must take all of the following: <ul style="list-style-type: none"> • Advanced Marketing Research • Production and Process management • Intercultural Business Communication • Entrepreneurial Finance • Innovation and Innovation management 	Non	See LUNs
Level 6 (3)		
COMPULSORY	OPTIONAL	PROGRESSION REQUIREMENTS
Students must take all of the following: <ul style="list-style-type: none"> • Business Intelligence • E-commerce • Applied Venture valuation 	Students must also choose at least one from the following: <ul style="list-style-type: none"> • Strategic Human Resource Development • Service Marketing and Management • Entrepreneurial Sales 	See LUNs
Level 7 (4)		
COMPULSORY	OPTIONAL	PROGRESSION REQUIREMENTS
Students must take all of the following: <ul style="list-style-type: none"> • Strategic Management • Tutorial: SME development • Thesis development 	Students must also choose at least one from the following: <ul style="list-style-type: none"> • Social Entrepreneurship • Technology Commercialization • Intrapreneurship • Energy Management 	See LUNs

12.3 Non-compensatable modules (note statement in 12.2 regarding FHEQ levels)

Module level	Module code
Note	All modules are non-compensatable

13. Curriculum map

See Curriculum Map below

14. Information about assessment regulations

University of Pecs and Faculty of Business and Economics Assessment Regulations apply to this programme, without exception.

15. Placement opportunities, requirements and support (if applicable) Students on this programme who are intending to start a new business or develop an existing business will have access to the enterprise development hub (Simonyi BEDC) for support.
16. Future careers (if applicable) The programme described here develops students' advanced-level skills, knowledge and capabilities in enterprise development, innovation management and entrepreneurship. This prepares them, when coupled with the subject areas of their first degrees or earlier professional experience and their interests and aptitudes, for carrying out entrepreneurial roles independently, or in a variety of public and private sector organisations where an understanding of entrepreneurship skills will be required such as leadership for management positions. As a result of the enhancement of students' independent creativity, problem-solving, leadership and decision-making abilities during the programme, graduates are also better equipped for entrepreneurial activities.
17. Particular support for learning (if applicable) <ul style="list-style-type: none"> • Learning Resources • Orientation programme • Access to Student counsellors • Programme Handbook • Internet access • All teaching material will be available to students online through Neptun • Access to student achievement advisors • Student e-mail and Intranet • Tutor support through published office hours • Disability support to ensure all students can actively participate in university life
18. JACS code (or other relevant coding system) 19. Relevant QAA subject benchmark group(s)
20. Reference points <ul style="list-style-type: none"> • The Hungarian Accreditation Committee (HAC) • MSZ EN ISO 9001:200; MSZ EN ISO 14001:2005 • Middlesex University Regulations • University of Pécs Regulations • Faculty Curriculum and Development Strategy • Liaison with professional body (Magyar Közgazdasági Társaság, MKT and Hungarian Chamber of Commerce & Industry) on a national and local basis • QAA Guidelines for programme specifications. • QAA Framework for Higher Education Qualifications (FHEQ). • QAA Subject Benchmark Masters in Business and Management. • QAA Codes of Practice.

21. Other information

Methods for evaluating and improving the quality and standards of learning are:

- External Examiner reports
- Board of Study
- Student representative
- Module evaluation and report
- Student evaluation
- Validation and review panels
- Quality Monitoring Reports

Indicators of quality:

- Student achievement
- Buoyant enrolment
- Student feedback evaluation forms
- External examiners reports
- Student employability

Please note programme specifications provide a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve if s/he takes full advantage of the learning opportunities that are provided. More detailed information about the programme can be found in the student programme handbook and the University Regulations.

Curriculum map for MSc/PGDip/PGCert Enterprise Development and Entrepreneurship

This section shows the highest level at which programme outcomes are to be achieved by all graduates, and maps programme learning outcomes against the modules in which they are assessed.

Programme learning outcomes

Knowledge and understanding		Practical skills	
A1	the main issues in innovation strategy and an awareness of the key features of success	C1	deploy their potential to lead innovation and entrepreneurship in different areas of organisations' operations and outputs;
A2	how the success of some businesses stem from application of new technologies, but others from new ways in which to package and charge for services that existing technologies can deliver	C2	systematically and creatively apply analytical techniques to the decision making process in business, and present analysis clearly and persuasively
A3	The changing skills, technologies and methods of design and new product /service development, and how these are opportunities to manage innovation in products, services and solutions.	C3	demonstrate their abilities to launch, manage or invest in successful new ventures;
A4	the consumption of new products and services and adoption of diffusion processes	C4	select, assess and evaluate new product and service project;
A5	how to choose from a range of possible alternatives, focusing on decision-making within a firm and its market environment	C5	demonstrate their abilities to set themselves up in their own business and prepare them for growth or to enable them to promote themselves in their chosen profession
A6	financial analysis, both accounting and risk assessment, suitable for those wishing to specialise in innovation and entrepreneurship		
A7	Methods, techniques and theoretical perspectives deployed in business management research and scholarship.		
Cognitive skills		Graduate Skills	
B1	critically evaluate the relevant skills needed to manage innovation at both strategic and operational levels	D1	Work effectively as a member of a group
B2	synthesise information from multiple sources, evaluate options and reach justifiable conclusions in relation to managerial problem solving and decision-making	D2	Communicate and present (and presentation skills) an argument both in writing and orally
B3	identify and analyse innovation and other related data and situations using a wide range of appropriate techniques and transform these into options and solution	D3	Demonstrate numeracy
B4	use conceptual, analytical and quantitative skills for decision making	D4	Take responsibility for own learning
B5	apply innovative thinking and leadership to problem solving	D5	Use the learning resources effectively
		D6	Demonstrate critical self-reflection
		D7	Demonstrate effective use of ICT
		D8	Undertake continuous professional development

Programme outcomes																								
A1	A2	A3	A4	A5	A6	A7	B1	B2	B3	B4	B5	C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	D6	D7	D8
Highest level achieved by all graduates																								
7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7

Programme outcome for MSc

Module Title	Module Code by Level	Programme outcomes																								
		A1	A2	A3	A4	A5	A6	A7	B1	B2	B3	B4	B5	C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	D6	D7	D8
Project Management (6)				X					X						X		X		X	X					X	
Entrepreneurial Leadership (6)		X				X							X	X						X		X		X		
Entrepreneurship & BMG (6)		X		X					X			X	X	X	X				X		X			X		X
Applied Statistics and Econometrics (6)						X		X			X				X						X				X	
Regional Economics and Development (6)		X			X						X						X					X				X
Advanced Marketing Research (6)					X			X		X					X		X		X		X				X	
Production and Process Management (6)				X	X								X			X				X		X			X	
Intercultural Business Communication (6)			X	X		X			X	X			X		X			X		X		X		X		
Entrepreneurial Finance (6)						X	X									X	X	X			X				X	
Innovation and Innovation Management (6)		X	X		X				X				X	X								X	X			X
Business Intelligence (6)			X	X				X			X	X			X								X		X	X
E-commerce (6)			X		X					X							X			X					X	
Applied Venture Valuation (6)							X					X			X						X	X				X
Tutorial: Start-up Development (6)			X				X	X						X		X		X	X	X			X			X
Strategic Management (6)		X	X			X						X						X								X

Tutorial: SME Development (6)					X		X		X	X	X			X		X		X			X				X
Strategic Human Resource Development (6)		X					X	X						X				X					X		X
Service Marketing and Management (6)			X		X	X				X					X				X			X			
Entrepreneurial Sales (6)			X			X							X					X		X			X		
Thesis development (15)			X				X	X					X			X					X	X			X
Social Entrepreneurship (3)		X		X					X				X	X				X					X		X
Technology Commercialization (3)			X	X				X			X					X		X	X		X			X	
Intrapreneurship (3)		X			X				X				X	X						X		X			
Energy Management (3)			X					X	X				X			X					X				X

Programme outcome for Postgraduate Diploma

Module Title	Module Code by Level	Programme outcomes																									
		A1	A2	A3	A4	A5	A6	A7	B1	B2	B3	B4	B5	C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	D6	D7	D8	
Project Management (6)				X					X						X		X		X	X					X		
Entrepreneurial Leadership (6)		X				X							X	X						X		X		X			
Entrepreneurship & BMG (6)		X		X					X			X	X	X	X				X		X			X		X	
Applied Statistics and Econometrics (6)						X		X			X				X						X				X		
Regional Economics and Development (6)		X			X						X						X					X				X	
Advanced Marketing Research (6)					X			X		X					X		X		X		X				X		
Production and Process Management (6)				X	X								X			X				X		X			X		
Intercultural Business Communication (6)			X	X		X			X	X			X		X			X		X		X		X			

Entrepreneurial Finance (6)					X	X									X	X	X			X				X	
Innovation and Innovation Management (6)		X	X		X			X				X	X							X	X				X
Business Intelligence (6)			X	X			X			X	X			X							X		X	X	
E-commerce (6)			X		X			X						X					X				X		
Applied Venture Valuation (6)						X				X			X						X	X					X
Tutorial: Start-up Development (6)			X			X	X						X		X		X	X	X			X			X
Strategic Management (6)		X	X			X					X						X								X
Tutorial: SME Development (6)					X		X		X	X	X			X		X		X			X				X
Strategic Human Resource Development (6)		X					X	X						X				X					X		X
Service Marketing and Management (6)			X		X	X			X						X				X			X			
Entrepreneurial Sales (6)			X		X							X					X		X				X		
Social Entrepreneurship (3)		X		X				X				X	X				X						X		X
Technology Commercialization (3)			X	X			X			X					X		X	X		X				X	
Intrapreneurship (3)		X			X			X				X	X						X		X				
Energy Management (3)			X				X	X			X			X						X					X

Programme outcome for Postgraduate Certificate

Module Title	Module Code by Level	Programme outcomes																								
		A1	A2	A3	A4	A5	A6	A7	B1	B2	B3	B4	B5	C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	D6	D7	D8
Project Management (6)				X					X						X		X		X	X					X	
Entrepreneurial Leadership (6)		X				X							X	X						X		X		X		

Entrepreneurship & BMG (6)		X		X					X			X	X	X	X				X		X			X		X
Applied Statistics and Econometrics (6)						X		X			X				X						X				X	
Regional Economics and Development (6)		X			X						X						X					X				X
Advanced Marketing Research (6)					X			X		X					X		X		X		X				X	
Production and Process Management (6)				X	X								X			X				X		X			X	
Intercultural Business Communication (6)			X	X		X			X	X			X		X			X		X		X		X		
Entrepreneurial Finance (6)						X	X									X	X	X			X				X	
Innovation and Innovation Management (6)		X	X		X				X				X	X								X	X			X

APPENDIX 1

MODULE UNIT NARRATIVES

Code	M17VFB02E	ECTS Credit	7,5	HUN Credit	6
Term:	1		Level:	4	
Module Title:	ENTREPRENEURSHIP & BUSINESS MODEL GENERATION				
Module Leaders:	Prof. Dr. László Szerb, Professor Dr. Zsolt Bedő, PhD. Assistant professor		Office Hours:	Tuesday 10:00-12:00	
Telephone:	+36-72/501 599/23125 +36-72/501 599/23436		E-mail:	szerb@ktk.pte.hu zsoltbedo@ktk.pte.hu	
Short Description:	<p>This course aims to bring together the theoretical and the practical view of entrepreneurship. The theoretical part presents the models and ways of becoming an entrepreneur as well as the influential factors of entrepreneurship. Government, local as well as international entrepreneurship policy aspects are also covered. The course emphasized both the individual and the contextual factors of entrepreneurship from a system perspective. Recent developments in technology start-ups and digitalization are also covered. Students are expected to analyze country level differences and specialties in entrepreneurship. Specific attention is paid to the fast growing ventures, called gazelles.</p> <p>In the second part of the course students get acquainted with the basics of business modelling and on how to compete on this front complementing basic services and product. This Module will be the preparatory of the practice oriented modules that will require students to establish their own or provide support to others in their establishment of their entrepreneurial venture.</p>				
Sessions (weeks): 14					
Schedule is tentative and subject to change.					
1.	Course description and requirements. Small businesses and entrepreneurship: definitions and distinctions; Types of entrepreneurship and entrepreneurial activity				
2.	Entrepreneurship theories and models, entrepreneurship context, entrepreneurship ecosystems and digital entrepreneurship. The measurement of entrepreneurship. Gazelles and unicorns.				
3.	The Global Entrepreneurship Index GEI. Individual and institutional factors. the calculation of the GEI scores, step by step exercise. Hungary's entrepreneurial profile. Student exercise GEI tool. (Bring laptop and mouse)				
4.	Entrepreneurial traits and intentions. Different models of individual entrepreneurship and entrepreneurial attitudes. The GUESSS research				
5.	National and local entrepreneurship policies. The GEI methodology to optimize policy effort. Student exercise				
6.	Digital entrepreneurship ecosystems and their specialties. ICT and entrepreneurship. Assignment presentations. Assignment presentations.				
7.	Midterm exam				

8.	How do product and services emerge, problem – idea – solution. Assignment: <ul style="list-style-type: none"> Collect problems in your environment, suggest solutions to them Videos: <ul style="list-style-type: none"> https://www.youtube.com/watch?v=QoqohmccTSc https://www.youtube.com/watch?v=H8uuNBzeafY&t=679s
9.	Spring break
10.	The business model framework, how to build your business model. Assignment: <ul style="list-style-type: none"> Implement the business model canvas on one of your solutions. Videos: <ul style="list-style-type: none"> https://www.youtube.com/watch?v=sR6P5Qdvlnk https://www.youtube.com/watch?v=bEusrD8g-dM
11.	What makes your product, service competitive and sustainable? Multi sided platforms. Assignment: read the following articles <ul style="list-style-type: none"> Nathan Furr, Transitioning your company from a product to a platform, HBR, 2016. Zhu, Furr, Product to platform, making the leap, HBR, 2016. Video: <ul style="list-style-type: none"> https://www.youtube.com/watch?v=nokBj14p4Mc
12.	How does your product or service transform into a MSP? Communicating your business to external stakeholders, choose a strategy. Assignment: <ul style="list-style-type: none"> Build your pitch. Video: <ul style="list-style-type: none"> https://www.youtube.com/watch?v=BErt2qRmoFQ&t=3s
13.	Guest speaker
14.	Final Pitch
Rationale Including Aims:	<p>This course aims to combine the theoretical and practical approaches of entrepreneurship as well as get students acquainted in the macro and micro view of entrepreneurship.</p> <p>The course targets that students (among others)</p> <ul style="list-style-type: none"> to understand the differences between small business and entrepreneurship, to know about the contemporary views of entrepreneurship, appreciate the role of entrepreneurship in development, grasp the role of entrepreneurial capacity in innovation, comprehend the significance of entrepreneurship ecosystem in the process of entrepreneurship capacity building.
Learning Outcomes: Knowledge	<p>Students by completing this module will be able to</p> <ul style="list-style-type: none"> recognize triggers affecting elements of the entrepreneurial environment list different means of policy tools to boost entrepreneurship activity, explain the effects of different policy decisions on competitiveness, demonstrate the spillover effect of mechanisms in real circumstances, implement business models in real environment.
Learning Outcomes: Skills	<p>Students by completing this module will be able to</p> <ul style="list-style-type: none"> differentiate between collected data to prepare them for analysis, analyze structured datasets to assess theoretical constructs, evaluate results of empirical analysis, design policy decisions,

	<ul style="list-style-type: none"> critically evaluate business models communicate value proposition.
Teaching and Learning Strategies:	Classes will combine theory and practical application of the theoretical constructs. By imbedding entrepreneurial activities in a wider, mezzo and macro context students will comprehend the interconnection between different factors affecting their future decisions when forming their entrepreneurial venture. Reading assignments will equip students with the necessary knowledge for class discussions and exercises. Group assignments will enable students to practice group work, develop their skills in such a working environment, practice leadership, delegation, brainstorming, conflict resolution. Videos will requires students to combine academic knowledge with practical observations and will force them to synthesize information communicated in different fashion.
Assessment Scheme:	Midterm exam: 30% Project work I. – 20% (10% presentation and 10% submission about a country's entrepreneurship system analysis) Final assignment I. – 20% Final assignment II. – 20% Class engagement – 10%
Further on Assessment:	Midterm exam is written exam focusing on the theoretical part of entrepreneurship 30% Project work I: forming a two person team students have to write an essay about a selected country entrepreneurial profile and have to suggest entrepreneurship policy portfolio on how to improve entrepreneurship. Project work II: Students in teams will have to prepare short assignments week by week to implement theories discussed in class. Final assignment I: Final assignment II: Student in teams will have to pursue ideation and business model generation during the second half of the semester. Business model will be presented (pitched) at the end of the semester.
Core Learning Materials:	Core learning materials: Class materials Ács, Z.J. L. Szerb E. Autio and A. Lloyd 2017 Global Entrepreneurship Index 2017, 254 pages, Publisher: CreateSpace Independent Publishing Platform (February 17, 2017), ISBN-10: 1541266889 ISBN-13: 978-1541266889 (uploaded to website or you can buy from Amazon) <ul style="list-style-type: none"> Business Model Generation, written by Alexander Osterwalder & Yves Pigneur 2010, ISBN: 978-0470-87641-1 Nathan Furr, Transitioning your company from a product to a platform, HBR, 2016. Zhu, Furr, Product to platform, making the leap, HBR, 2016.
Further Reading Materials:	<ul style="list-style-type: none"> Ács, Z. J. E. Autio, L. Szerb (2014) National Systems of Entrepreneurship: Measurement issues and policy implications, Research Policy 43(3), 476-494 Acs, Z., Åstebro, T., Audretsch, D., & Robinson, D. T. (2016). Public policy to promote entrepreneurship: a call to arms. Small Business Economics, 47(1), 35-51. Sieger, P., Fueglistaller, U., & Zellweger, T. (2016). Student Entrepreneurship 2016: Insights from 50 Countries. International Report of the GUESSS Project 2016. St. Gallen and Bern: Swiss

	<p>Research Institute of Small Business and Entrepreneurship at the University of St. Gallen and University of Bern</p> <ul style="list-style-type: none"> • Szerb, L. A., Acs, Z., & Autio, E. (2013). Entrepreneurship and policy: The national system of entrepreneurship in the European Union and in its member countries. <i>Entrepreneurship Research Journal</i>, 3(1), 9-34. • Szerb, L. A., É. Komlósi, P. Páger 2016 Measuring Entrepreneurship and Optimizing Entrepreneurship Policy Efforts in the European Union, CESifo DICE Report 3/2016 (September) • Start Up Nation, Dan Senor and Saul Singer, 2011. • Lean Startup, Eric Ries, 2010.
Policy on attendance and class engagement:	<p>Class participation is the key to learning. Students are expected to attend at least 75% of classes and contribute to the class discussions. Please note that the quality of what you contribute (it can be a thoughtful question, some astute analysis, and/or some other meaningful contribution) will count far more than the quantity of your remarks. More “noise” does not equal higher score.</p> <p>Participation grades will be given on the following basis:</p> <p>5 – Present, asking/answering questions, adding quality to the discussion, contribute to the direction of the discussion</p> <p>4 – Present, asking/answering questions, actively engaged</p> <p>3 – Present, listening, but not sharing ideas</p> <p>2 – Minimal engagement (not paying attention to the class, reading or sleeping in class). Unexcused or unnecessary absences</p> <p>1 – Regular no-shows. Failure to give valid reasons for multiple no-shows.</p> <p>Please note that if you are in class but are not actively engaged nor share your ideas, your participation for that class is 3.</p>
Policy on late arrival:	<p>On time arrival ensures that classes are able to start and finish at the scheduled time. On time arrival shows respect for both fellow students and faculty and it enhances learning by reducing avoidable distractions. Arriving 10 minutes after the start of the class is not allowed as it will disturb in class work.</p>
Academic misconduct:	<p>All Students are expected to be honest in their academic work and to display integrity in the demonstration of their achieved competencies.</p> <p>Cheating, which is the willful decision on the part of a student to be dishonest in the representation of his/her work, is unacceptable behavior.</p> <p>Any academic dishonesty will be reported to the Program leader and will be assessed and acted upon following Rules and Regulations of the University of Pecs.</p> <p>A zero for that exam or project will be entered for the grade.</p> <p>Severe cases of academic dishonesty may include harsher penalties such as suspension.</p> <p>Academic Integrity Definition and Expectations: Academic integrity is the pursuit of scholarly activity in an open, honest and responsible manner. Academic integrity is a basic guiding principle for all academic activity at University of Pecs, and all members of the University community are expected to act in accordance with this principle. Consistent with this expectation, the University’s Code of conduct states that all students should act with personal integrity, respect other students’ dignity, rights and property, and help create and maintain an environment in which all can succeed through the fruits of their efforts. Academic integrity includes a commitment not to engage in or tolerate acts of falsification,</p>

	misrepresentation or deception. Such acts of dishonesty violate the fundamental ethical principles of the University community and compromise the worth of work completed by others.
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Code	M17VFA01E	ECTS Credit	7,5	HUN Credit	6
Term:	1			Level:	4
Module Title:	APPLIED STATISTICS AND ECONOMETRICS				
Module Leader:	Gábor Kőrösi, Professor		Sessions	Mixed lectures and computer exercises.	
Telephone:			E-mail:	korosig@ktk.pte.hu	
Short Description:	The subject gives an overview of major methods of empirical work in economics, mostly concentrating on econometric techniques. The methods will be applied to various economic problems, demonstrating their use in practical applications. Students get hands on experiences analysing various economic problems with a variety of approaches. We use gretl for practical work.				
Sessions (weeks): 2*7					
	Economic models, data, statistical model. Revision: probability, data description, statistical inference, correlation and linear regression.				
	Linear regression: single and multiple regressors, estimation, inference, model diagnostics.				
	Further issues in linear regression. Linearization. Endogenous regressors.				
	Non-linear regressions. Binary dependent variables.				
	Time series modelling: stationarity, dynamics, forecasting.				
	Working with non-stationary time series.				
	Panel data. (Quasi) experiments. Modelling strategies.				
Rationale Including Aims:	Practical work in economics is based on data analysis in most cases, using causal models. The purpose of this course is to teach students the most important methods used in such applied work.				
Learning Outcomes: Knowledge	Students get a practical knowledge of the major econometric techniques, including the conditions for proper use, and methods for assessing the validity of their model. They should be able to identify methods needed in a practical situation, do the basic statistical analysis, and interpret the results.				
Learning Outcomes: Skills	Students will work on various problems, typically using real life data. By the end of the course they should be able to do data analysis properly, on their own, using a simple computer package				
Teaching and Learning Strategies:	The course is a mixture of lectures and computer exercises. We shall use data and computer at each major milestone. Technical details of the methodology is not part of the course, but basic knowledge of calculus, linear algebra and probability is necessary.				
Assessment Scheme:	Two home assignments, 15% each Final examination, 70%				

Core Learning Materials:	<p>Stock and Watson: Introduction to Econometrics, Addison-Wesley, 2007 or 2014 (2nd or 3rd edition)</p> <p>Also used:</p> <p>Gretl user's guide</p> <p>Berndt: The Practice of Econometrics, Addison-Wesley, 1991</p>
Optional Learning Material:	<p>Wooldridge: Introductory Econometrics, MIT, 2009</p> <p>Brooks: Introductory Econometrics for Finance, Cambridge, 2008</p> <p>Cameron and Trivedi: Microeconometrics, Cambridge, 2005</p> <p>Kőrösi, Mátyás and Székely: Practical Econometrics, Avebury, 1992</p> <p>Greene: Econometric Analysis. Prentice Hall, 2008.</p> <p>Pesaran: Time Series and Panel Data Econometrics, Oxford, 2015.</p> <p>Wooldridge: Econometric Analysis of Cross Section and Panel Data, MIT, 2010</p> <p>Angrist and Pischke: Mastering "metrics", Princeton, 2015</p> <p>Papers uploaded to Neptun</p>

Code	M17VFB07E	ECTS Credit	7.5	HUN Credit	6
Term:	1		Level:	4	
Module Title:	REGIONAL ECONOMICS AND DEVELOPMENT				
Module Leader:	Dr. Attila Varga, DSc university professor Norbert Szabó assistant professor		Office Hours:		
Telephone:	+36-72-501599/23149		E-mail:	vargaa@ktk.pte.hu	
Short Description:	The course of Regional Economics and Development aims at providing insights into the key role of spatial processes (globalization, localization) in economics and business. The course introduces the most important theories of regional economies, the key methodologies applied in the study of regions as well as the most frequently followed strategies in modern regional development.				
Sessions (weeks): 13					
Schedule is tentative and subject to change.					
1.	Introduction				
2.	The spatial dimension in Economics and Business				
3.	Firms' location choice I.: Two input and one ouput markets, exogenous transport costs				
4.	Firms' location choice II.: Endogenous transport costs and factor prices, simultaneous output and location equilibrium				
5.	Firms' location choice III.: Spatial competition				
6.	The monocentric city model				
7.	Midterm examination				
8.	Regional development and growth I.: Demand and supply factors				
9.	Regional development and growth II.: Endogenous and cumulative factors				
10.	Agglomeration, transport costs and increasing returns: Modeling spatial structure in Geographical Economics				
11.	Challenges in regional development: Global competition and regional competitiveness				
12.	Regional business networks and industrial districts				
13.	Regional cluster development				
Rationale Including Aims:	<p>This course aims to provide students with the knowledge needed to understand the role of space in economics. The course targets that students (among others)</p> <ul style="list-style-type: none">• understand the reasons behind the development of spatial economic structures• grasp the economic role and effects of localization and globalization• determine the causes behind city structure formation• appreciate the feedback from their peers and evaluators				

Learning Outcomes: Knowledge	<ul style="list-style-type: none"> • Recognize the role of space in economics and business • Discuss the roles agglomeration, transport costs, market structure play in the development of spatial structures • Describe the most important factors behind firm location • Demonstrate the ability to use empirical methodologies of regional analysis • Prepare and deliver persuasive presentations
Learning Outcomes: Skills	<ul style="list-style-type: none"> • Analyze the development of spatial structures • Articulate the value of space in economic growth • Use the vocabulary of regional economics and development
Teaching and Learning Strategies:	Theoretical knowledge is communicated through lectures. Selected chapters of the textbook as well as journal articles related to the lecture material are presented and discussed by students. Additionally, empirical methods of regional analysis are practiced in class.
Assessment Scheme:	Class work (25%) Midterm exam (25%) Final exam (50%)
Further on Assessment:	Student presentations will be evaluated equally based on the following three criteria: <ul style="list-style-type: none"> - quality of the review - presentation style - own elaboration, thoughts
Core Learning Materials:	Philip McCann (2013) Modern urban and regional economics. Oxford University Press. Andy Pyke, Andrés Rodríguez-Pose, John Tomaney (2017) Local and Regional Development. Routledge, New York.
Further Reading Materials:	Brakman S, Garretsen, H, Marrewijk, C (2009) The new introduction to geographical economics. Cambridge University Press. Cambridge Roberta Capello (2007) Regional Economics. Routledge, London and New York. Mary Edwards (2007) Regional and Urban Economics and Economic Development. Taylor and Francis, New York. John P. Blair, Michael C. Carrol (2009) Local Economic Development. Analysis, Practices and Globalization. Sage Publications, London.

Code	M17VFA02E	ECTS Credit	7.5	HUN Credit	6
Term:	1		Level:	4	
Module Title:	INNOVATION AND INNOVATION MANAGEMENT				
Module Leader:	Dr. Attila Varga, DSc university professor Dr. Katalin Erdős, PhD assistant professor Dr. Kármén Kovács, PhD habil. associate professor Dr. Tamás Sebestyén, PhD assistant professor		Office Hours:		
Telephone:	+36-72/501-599-23134		E-mail:	erdosk@ktk.pte.hu	
Short Description:	The course provides a structured insight into the most important topics of the subject. Besides the importance of understanding technological change and the introduction of basic concepts and approaches, high emphasis is put on microeconomic (market structure, diffusion, technology transfer, university-industry cooperation, externalities), macroeconomic (systems of innovation, innovation and growth), respectively on geographic aspects. During the course also practical problems of economic policy (technology policy, technology evaluation) and firm-level innovation management will be discussed in detail. Based on the knowledge gained through the course, students will be able to handle the importance of technological development, to participate in the decision making and evaluation of innovation policy and to manage innovation processes of companies.				
Sessions (weeks): 14					
Schedule is tentative and subject to change.					
1.	Definition of innovation. Systems of innovation				
2.	Geographic dimension of innovation				
3.	Measuring innovation				
4.	Innovation and co-operation				
5.	Entrepreneur, company size and innovation				
6.	Innovation policy				
7.	Innovation policy evaluation				
8.	Universities and innovation				
9.	Social and sustainable innovations				
10.	Organizational frameworks of innovation				
11.	From product development to innovation marketing				
12.	Innovation, company performance and competitiveness				
Rationale Including Aims:	This course aims to provide students the knowledge needed to understand and manage innovation processes in the global economy. It is intended to highlight macro and micro level aspects of innovation in order to enable students to be fully fledged actors of innovation.				

	<p>The course targets that students (among others)</p> <ul style="list-style-type: none"> • understand the essence of innovation • grasp global effects of innovation • determine the system level causes of inefficiencies in innovation • appreciate the feedback from their peers and external evaluators • work effectively as a team
Learning Outcomes: Knowledge	<ul style="list-style-type: none"> • Recognize the role of innovation in company and economic growth • Discuss the roles of actors in innovation systems • Describe the mechanisms of value creation through innovation • Demonstrate the ability to participate in innovation management teams • Prepare and deliver persuasive presentations
Learning Outcomes: Skills	<ul style="list-style-type: none"> • Analyze complex innovative processes • Articulate the value of innovation in company and economic growth • Identify and assess opportunities for innovation • Use the vocabulary of innovation and innovation management
Teaching and Learning Strategies:	<p>Students will have to engage in individual and team work as well. It is required that students prepare for the classes ahead by reading the required materials and thinking about questions for discussion. Preparing in advance enables students to actively participate in group discourse that also develops their critical thinking. Real-life case studies contribute to the development of analytical and complex thinking of students.</p>
Assessment Scheme:	<p>Student presentations (25%) Group work (25%) Final exam (50%)</p>
Further on Assessment:	<p>Student presentations will be evaluated equally based on the following three criteria:</p> <ul style="list-style-type: none"> - quality of literature review - presentation style - own elaboration, thoughts
Core Learning Materials:	<ul style="list-style-type: none"> • Freeman, C. – Soete, L.: <i>The economics of industrial innovation</i>, Routledge, London and New York 2004 • Maital, S. – Seshadri, D. V. R. (2014): <i>Innovation Management: Strategies, Concepts and Tools for Growth and Profit</i>. 2. ed., 2. print. Los Angeles: SAGE. ISBN 978 81 321 0722 4 • Polenske, K. R. (ed.): <i>The economic geography of innovation</i>, Cambridge University Press 2007 • Swann, G. M. P.: <i>The Economics of Innovation</i>. Edward Elgar Cheltenham, UK, Northampton, MA, USA 2009 • Tidd, J. – Bessant, J. (2014): <i>Managing innovation: integrating technological, market and organizational change</i>. 5., reprinted ed. Chichester: Wiley. (Includes interactive e-book) ISBN 978 1 118 36063 7
Further Reading Materials:	<ul style="list-style-type: none"> • Hashi, I.– Stojcic, N. (2013): The impact of innovation activities on firm performance using a multi-stage model: Evidence from Community Innovation Survey 4. Research Policy, Vol. 42. No. 2. 353–366. • Kemp, R. G. M.– Folkerlinga, M.– De Jong, J. P. J.– Wubben, E. F. M (2003): Innovation and firm performance. Scales research reports. Zoetermeer: EIM business and policy research. SCALES -paper

	<p>N200213. http://www.entrepreneurship-sme.eu/pdf-ez/N200213.pdf.</p> <ul style="list-style-type: none"> • Klomp, L.– Leeuwen, van G. (2001): Linking innovation and firm performance: a new approach. <i>International Journal of the Economics of Business</i>, Vol. No. 3. 343–364.
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Code	M17VFB08E	ECTS Credit	7,5	HUN Credit	6
Term:	1		Level:	4	
Module Title:	CORPORATE ENTREPRENEURSHIP				
Module Leaders:	Dr. Zsolt Bedő, PhD. Assistant professor		Office Hours:	Monday 08:30-10:00	
Telephone:	+36-72/501 599/23436		E-mail:	zsoltbedo@ktk.pte.hu	
Short Description:	What is corporate entrepreneurship? Who is a “corporate entrepreneur”? Obviously basic questions to a course on the subject, but the reality is that the definition of both is contingent on the context it’s used in. Intrapreneurship can be defined as the process that allows for individuals and groups within a structured organization to think, develop and execute value-creation for the firm unencumbered by the stated organizational processes, procedures, rules and regulations while still having access to corporate resources to reach their intended goals. Therefore the “intrapreneur” is a person(s) who becomes empowered to create these new products or services without implied or stated constraints leading to value-creation for the organization. So, what drives intrapreneurship? Why are some large organizations better at it than others? Is it a necessary component of a firm’s DNA? If so, how do you embed it into the corporate culture? What leadership skills are necessary? Why bother with it? All reasonable questions that will be examined and hopefully, answered in this course.				
Sessions (weeks): 14					
Schedule is tentative and subject to change.					
1. (02.08.)	Introduction				
2. (02.15.)	The concept of intrapreneurship/corporate entrepreneurship. Ideas, roles and processes/ <i>News watch</i>				
3. (02.22.)	Idea generation and mobilization. Advocating and screening/ <i>News watch</i>				
4. (03.01.)	Idea experimentation/ <i>News watch</i>				
5. (03.08.)	Idea commercialization/ <i>News watch</i>				
6. (03.15.)	Diffusion and implementation of ideas. Intrapreneurship from Concept to Sustained Competitive Advantage/ <i>News watch</i>				
7. (03.22.)	<i>National Holiday</i>				
8. (03.29.)	Midterm exam				
9. (04.05.)	<i>Break</i>				
10. (04.12.)	Case: Starbuck Coffee Company: Transformation an Renewal				
11. (04.19.)	Guest speaker				
12. (04.26.)	Case: Zipcar: Refining the Business Model				
13. (05.03.)	Case: Rent and Runway				

14. (05.10.)	Case: Design Thinking and Innovation at Apple
Rationale Including Aims:	The aim of the course is to show students how entrepreneurial activity and innovation is conducted within the corporate environment. How does the company have to imbed such activity within its structure, how to facilitate innovative thinking, how to incorporate outcomes of this activity within this structure? Students will be introduced with the theoretical framework of the concept in the first half of the course that they will have to apply in the second half. Guest speaker at the end of the term will comprehensively give a picture of a real life case that will be discussed and debated by every student in light of the theoretical constructs and the lessons learnt from the cases.
Learning Outcomes: Knowledge	Upon completion of this module the student will <ol style="list-style-type: none"> 1. Recognize the historical relevance and concepts of corporate entrepreneurship, 2. Discuss the reasons why traditionally-organized companies find this culture so challenging. 3. Categorize the elements of a corporate culture that either inhibit or support the process of corporate entrepreneurship.
Learning Outcomes: Skills	<ol style="list-style-type: none"> 4. Analyze how intrapreneurial activities relate to a company's ability to drive innovation throughout the organization. 5. Evaluate the attributes of various organizations regarded as leaders of corporate entrepreneurship and analyze the benefits of such. 6. Recognize the synergy necessary between leadership, corporate culture and organizational dynamics to drive successful corporate entrepreneurship. 7. Select a personal model of corporate entrepreneurship activities to be used as a reference tool in your career development.
Teaching and Learning Strategies:	Classes will be organized using the flipped classroom methodology. The focus of this course will be on developing and/or strengthening the student's abilities to identify personal and organizational traits that lend themselves to, or separate from, the concepts of intrapreneurship. Therefore much of our classroom time will be spent combining lectures, classroom presentations and discussions on various segments of the course. Class time will be weighed towards constructive discussion and challenges of the readings assigned. As such, it is expected that all assigned reading will be completed prior to the beginning of each class period. Value for the student will derive from the interchange of classroom discussions and interactions, along with the assignments posted.
Assessment Scheme:	<p>Field work – 20%</p> <p>Final exam – 30%</p> <p>Discussion material (ppt) uploaded – $5 \times 2\% = 10\%$</p> <p>Presentation and discussion of reading assignments – 10%</p> <p>In class case solution – $4 \times 10\% = 40\%$</p>
Further on Assessment:	Students have to form teams of 3 on the first week of the semester. The team has to read, prepare for the reading assignments for each week and has to conduct news screening and analysis. Every team must read the reading assignments for each week and must conduct news search. Each week one team will be picked to discuss the reading assignment and the news search and analysis, while another has to challenge the presenters from theoretical and application perspective. Teams will be working on case studies in the second part of the semester. The same rules apply as in the case of the reading assignments.

Core Learning Materials:	Kevin C. Desouza, Intrapreneurship, University of Toronto Press, 2011.
Further Reading Materials:	Articles and hendouts.
Policy on attendance and class engagement:	<p>Class participation is the key to learning. Students are expected to attend at least 75% of classes and contribute to the class discussions. Please note that the quality of what you contribute (it can be a thoughtful question, some astute analysis, and/or some other meaningful contribution) will count far more than the quantity of your remarks. More “noise” does not equal higher score.</p> <p>Participation grades will be given on the following basis: 5 – Present, asking/answering questions, adding quality to the discussion, contribute to the direction of the discussion 4 – Present, asking/answering questions, actively engaged 3 – Present, listening, but not sharing ideas 2 – Minimal engagement (not paying attention to the class, reading or sleeping in class). Unexcused or unnecessary absences 1 – Regular no-shows. Failure to give valid reasons for multiple no-shows.</p> <p>Please note that if you are in class but are not actively engaged nor share your ideas, your participation for that class is 3.</p>
Policy on late arrival:	On time arrival ensures that classes are able to start and finish at the scheduled time. On time arrival shows respect for both fellow students and faculty and it enhances learning by reducing avoidable distractions. Arriving 10 minutes after the start of the class is not allowed as it will disturb in class work.
Academic misconduct:	<p>All Students are expected to be honest in their academic work and to display integrity in the demonstration of their achieved competencies. Cheating, which is the willful decision on the part of a student to be dishonest in the representation of his/her work, is unacceptable behavior. Any academic dishonesty will be reported to the Program leader and will be assessed and acted upon following Rules and Regulations of the University of Pecs.</p> <p>A zero for that exam or project will be entered for the grade. Severe cases of academic dishonesty may include harsher penalties such as suspension.</p> <p>Academic Integrity Definition and Expectations: Academic integrity is the pursuit of scholarly activity in an open, honest and responsible manner. Academic integrity is a basic guiding principle for all academic activity at University of Pecs, and all members of the University community are expected to act in accordance with this principle. Consistent with this expectation, the University’s Code of conduct states that all students should act with personal integrity, respect other students’ dignity, rights and property, and help create and maintain an environment in which all can succeed through the fruits of their efforts. Academic integrity includes a commitment not to engage in or tolerate acts of falsification, misrepresentation or deception. Such acts of dishonesty violate the fundamental ethical principles of the University community and compromise the worth of work completed by others.</p>

Code	M17VFA03E	ECTS Credit	7,5	HUN Credit	6
Term:	2		Level:	5	
Module Title:	ENTREPRENEURIAL FINANCE				
Module Leader:	Dr. Monika Kuti, PhD assistant professor		Office Hours:	TBA	
Telephone:	+36-72/501-599, 23124		E-mail:	kutim@ktk.pte.hu	
Short Description:	On the course we examine how to raise funds for different phases in entrepreneurial growth. The course will navigate you through a wide range of financing forms, including crowdfunding, business angels, VCs, bank finance and the importance of financial flexibility. You will learn how to develop your own crowdfunding campaign on pecs.hubbub.net. Advanced valuation techniques will also be addressed to enhance your understanding of value creation. FinTech revolution will also be revealed for you so that you can think in terms of technological innovation available for entrepreneurs.				
Sessions (weeks): 14					
Schedule is tentative and subject to change.					
1.	Stages in entrepreneurial finance				
2.	Cash flow management				
3.	Crowdfunding and open source innovation				
4.	Characteristics of donation-, reward-, equity- and debt-based crowdfunding				
5.	Equity financing: angels, VCs, private equity				
6.	Bank finance and covenant design				
7.	Financial distress and financial failure				
8.	Fall break				
9.	Advanced techniques for enterprise valuation				
10.	Risk management and hedging tools for entrepreneurs				
11.	Financial flexibility				
12.	Access to sustainable finance for socially responsible entrepreneurs				
13.	FinTech and technological disruption in finance				
14.	Presentation of crowdfunding campaign developed on pecs.hubbub.net				
Rationale Including Aims:		<ul style="list-style-type: none">• To become familiar with the different forms of finance available for different investment needs during entrepreneurial life cycle• To grasp information asymmetry problems of financiers.• To know the structure and the logic of business valuation.• To understand the difference between the motives of finance providers.• To be able to determine the main drivers of the value creation.• To know how to communicate to different investors.• To work with others within a team.			

Learning Outcomes: Knowledge	<ul style="list-style-type: none"> • Discuss the importance how to make relevant financing decisions for entrepreneurship and innovation. • Recognize the difference between theory and practice of entrepreneurial finance. • Describe the mechanics of fundraising. • Demonstrate the ability to participate effectively as a team member or leader. • Prepare and deliver persuasive presentations.
Learning Outcomes: Skills	<ul style="list-style-type: none"> • Analyze pros and cons of any financing alternatives. • Articulate the level of financial flexibility. • Identify and assess crowdfunding opportunities and campaign quality. • Use the risk management techniques as an entrepreneur.
Teaching and Learning Strategies:	The lectures, readings, exercises and projects challenge you to think critically about the fundraising options open for entrepreneurs. Learning-based crowdfunding will be a new teaching method to build relevant competences and to foster group work. You can raise funds directly to your business ideas via pecs.hubbub.net . Professionals will be invited to discuss finance related issues and to contract theory with reality. For group assignment you will have to formulate groups of 3 on the first week.
Assessment Scheme:	Bootstrapping plan, crowdfunding campaign development, matching VC venture selection criteria – 40% Credit analysis and bankruptcy prediction – 20% Valuation techniques – 20% Risk analysis – 10% Class participation – 10%
Further on Assessment:	Class participation will be assessed on your contribution to class discussions.
Core Learning Materials:	<ul style="list-style-type: none"> • Rogers, S, Makonnen, R. (2014): Entrepreneurial finance. McGraw-Hill Education. • Smith, J. K; Smith, R. L.; Bliss, R. T. (2011): Entrepreneurial Finance. Strategy, Value and Deal Structure. Stanford University Press • Arner, Douglas W. and Barberis, Janos Nathan and Buckley, Ross P., The Evolution of Fintech: A New Post-Crisis Paradigm? (October 1, 2015). University of Hong Kong Faculty of Law Research Paper No. 2015/047. Available at SSRN: http://ssrn.com/abstract=2676553 • Articles and case studies published on Neptun MeetStreet

Code	M17VZB01E	ECTS Credit	7,5	HUN Credit	6
Term:	2		Level:	5	
Module Title:	PROJECT MANAGEMENT				
Module Leader:	Dr. Ákos Jarjabka, PhD		Office Hours:	agreed with students	
Lecturer	Dr. Norbert Sipos, PhD		Office Hours	Tuesday 14:00-15:45 B221	
Telephone:	+36-72-501-559/23369		E-mail:	sipos.norbert@ktk.pte.hu	
Short Description:	<p>The importance of the projects is undoubtedly high in nowadays business management. It is due to two reasons: on the one hand, it is a key to success of the realization and implementation of non-operationalizable and big volumed problems. On the other hand, it is an essential financial source to those project proposals in line with the main priorities of the European Union. The course aims to clarify for students possible cooperation between general management and project management.</p> <p>The course helps to get familiar with the concept of project, megaproject to understand their role in portfolio management, program management, project management and organizational project management. The learning process is strengthened by the trello project management software.</p>				
Sessions (weeks): 14 (1 st week is registration, 7 th week is break)					
The schedule is tentative and subject to change.					
1. (date)	Chapter 1 Why Project Management. Formation of student project teams. Familiarization with the trello project management software.				
2. (date)	Chapter 2 The Organizational context: strategy, structure and culture				
3. (date)	Chapter 3 Project selection and portfolio management				
4. (date)	Chapter 4 Leadership and the project management				
5. (date)	Chapter 5 Scope Management. Validation of formed Project teams' idea.				
6. (date)	Chapter 6 Risk management				
7. (date)	Break				
8. (date)	Chapter 8 Cost estimation and budgeting				
9. (date)	Midterm report Student presentation of the project proceedings				
10. (date)	Chapter 9-10 Project scheduling: network, duration, estimation, critical path, lagging, crashing, activity network				
11. (date)	Chapter 11 Advanced topics in planning and scheduling: agile and critical chain				
12.	Chapter 12				

(date)	Resource management
13.	<i>Chapter 13-14</i>
(date)	Project evaluation and control, closeout and termination
14.	<i>Final report</i>
(date)	Student presentation of the projects
Rationale Including Aims:	To integrate general management approach with the unique characteristics of project management and to show students how to handle projects in and out of an entrepreneurial context.
Learning Outcomes: Knowledge	The following techniques and methods will be discussed: SMART, PDCA, CPM, MPM, Logframe-matrix, Gantt diagram, scope/problem tree, project force field, etc. From the organizational side, different elements are influencing the success of the project such as organizational factors, stakeholders and governance, project team and project life-cycle. We will determine project typology, then further evaluate project management processes, with emphasis on integration, scope, time, quality, cost, risk and human resource management.
Learning Outcomes: Skills	<p>The following skills will be developed:</p> <ul style="list-style-type: none"> • teamwork • autonomy in problem identification, • problem analysis and solution • analytical and synthetic skills • communication • conflict management • creative and innovative thinking • team-based learning • precision • system-based decision strategy • use of the trello project management software
Teaching and Learning Strategies:	<p>In the first two weeks, we will focus on the principal elements of the projects with a fewer emphasis on teamwork; then it will be the primary framework of teaching. Each week there will be time spent with:</p> <ul style="list-style-type: none"> • theories, • cases, • discussion, and • practical exercises. <p>Every element is essential to achieve course objectives. Therefore it is expected from the students to read the relevant textbook chapter in advance to be able to discuss the content.</p> <p>The students have to create a full project proposal by the end of the course. Their progress with this task will be controlled two times during the course (First at validation of the team's idea, the second time at the midterm report), They have to hand in a final report at the end of the semester. This structure ensures that students face the different problems of project management step by step and allows them to develop the necessary skills and knowledge incrementally. Students have to present the reports in a simulated situation which requires different readiness and presentation strategy.</p>
Assessment Scheme:	<ol style="list-style-type: none"> 1. Project validation – 10% 2. Mid-term report – 30% 3. Final presentation – 60%

Further on Assessment:	1. Project validation – 10% (max. 5 page long project proposal, 10 minutes of presentation in front of a Board Management, situation simulation) 2. Mid-term report – 30% (min. 20 page long project proposal, 20 minutes of presentation in front of an extended management with participants of different functional areas, simulated situation) 3. Final report – 60% (min. 40 page long final project proposal, 20 minutes of presentation, 10 minutes of Q&A, extended management and involving external professionals, simulated situation).
Core Learning Materials:	Textbook: Pinto, J. K.: Project Management: Achieving Competitive Advantage , 4th ed., 2016. ISBN-13: 9781292094793
Further Reading Materials:	Project Management Institute: A Guide to the Project Management Body of Knowledge , 5th ed., 2013., ISBN-13: 978-1935589679
Policy on attendance:	At maximum 3 absences are allowed during the semester.
Policy on late arrival:	At maximum 5 minutes of late arrival will be allowed three times in a semester. More than 5 minutes of late arrival is equal to an absence.
Academic misconduct:	It is required to solve every exercise based on own work, it is not allowed any form of plagiarism.

Code	M17VFB03E	ECTS Credit	7.5	HUN Credit	6
Module Title:	INTERCULTURAL BUSINESS COMMUNICATION				
Module Leader:	Ágnes Borgulya CSc Co-lecturer: Edit Bányai PhD		Office Hours:	email agreement	
Telephone:	06-20-9156418		E-mail:	borag@tkk.pte.hu	
Short Description:	The module is based on three pillars: culture, (business) communication and intercultural aspects of communication. The objectives are to improve knowledge about the nature of intercultural (business) communication with emphasis on intercultural business talks, and to develop skills in identifying pitfalls in cross-cultural communication, avoiding misunderstandings and conflicts through cultural intelligence.				
Sessions (weeks)					
1.	Organization. Introduction. What is culture? My culture. Hungarian culture.				
2.	Culture and communication. Cultural differences in communication.				
3.	Business Communication. Types. Skills.				
4.	Process of negotiation. Persuasion. Decision-making.				
5.	Negotiation skills. The great negotiator.				
6.	First written assessment.				
7.	Culture and Negotiation (1). Intercultural and International Negotiation.				
8.	Culture and Negotiation (2). Cultural dimensions of International Negotiations.				
9.	International Negotiations. National characteristics 1.				
10.	International Negotiations. National characteristics 2.				
11.	International Negotiations. National characteristics 3.				
12.	Second written assessment				
13.	Closing session: lessons of the module. Final evaluation				
Rationale Including Aims:	The aim of the course is to develop the students' competence in solving intercultural communication tasks, especially in business negotiations. The course intends to develop the knowledge of the student in relation to cultural differences, cultural intelligence and help them in applying their knowledge to avoid cultural misunderstandings, conflicts and to be able to negotiate successfully in intercultural environments. The course will enhance the development of the students' existing communication skills, focusing on socio-psychological, psychological, and linguistic pitfalls. The modules aim is to provide students with enhanced and deepened knowledge and skills to equip them for international activities.				
Learning Outcomes:	By the end of this module successful students will be able to understand why people from other cultures in certain situations behave in a surprising way, how culture impacts communication, and how intercultural communication works.				

Knowledge	They will understand the role of values and attitudes in (intercultural) communication, they will be able to identify the cultural differences in time management, in relation to the individual and to group, in problem solving, in making decisions, and in taking responsibility. They will learn how to analyse intercultural communication situations.
Learning Outcomes: Skills	The students will acquire the skills of making appropriate preparations for managing intercultural business situations, especially business negotiations with counterparts from other cultures, and of continuous improvement of their cultural intelligence. They will be able to apply the theories and practices relative to intercultural business activities. The module also has the objective too to develop communications skills, both speaking and writing, and the skills of writing essays and of presentation.
Teaching and Learning Strategies:	This module will be taught through lectures, video and case study material and other assigned readings. It puts emphases on teamwork, on student presentations and interactive discussions.
Assessment Scheme:	<p>The assessment is based on scores collected during the semester. There are 100 scores obtainable (= 100%). Threshold to pass is 51%.</p> <p>Final marks:</p> <ul style="list-style-type: none"> 1st written assessment: 20 % 2nd written assessment: 20 % 1st semester paper : 15 % 2nd semester paper: 15 % Presentations: 15 % Class room activity: 15 % <p>The two written assessments and the two semester papers are mandatory. Late papers lose 50% of the obtained scores.</p>
Further on Assessment:	Attendance is mandatory and will be monitored. Students may miss up to two sessions without consequences. Missing more than two sessions will lead to a reduction of the final mark unless medical certificate is provided. More than four sessions missed when there are no special circumstances to be discussed with the instructor lead to failing the course.
Core Learning Materials:	<p>Maude, B. : Managing Cross-Cultural Communication. Palgrave Macmillan, 2011</p> <p>Primecz, H. – Romani, L. – Sackmann, S.: Cross-Cultural Management in Practice. Edward Elgar Publishing. 2011</p> <p>Gelfand, M.J. – Brett, J.M. : The Handbook of Negotiation and Culture. Stanford University Press, Stanford 2004 Chapter 7: Adain – Brett: Culture and Negotiation Processes Pages: 158 - 177</p> <p>Gesteland, R. Cross-cultural Business Behaviour. Copenhagen Business School Press • Universitetsforlaget, 2012 http://www.bogeropapir.dk/productsamples/9788763099356.pdf</p>
Optional Learning Material:	<p>Fisher, R. – Ury, W.: Getting to Yes. Arrow Business Books, London, or Penguin Books, 1991</p> <p>Baker & McKenzie and PILPG: The International Negotiation Handbook. 2007. http://www.bakermckenzie.com/files/Uploads/Documents/Supporting%20Your%20Business/Featured%20Services/bk_internationalnegotiationshandbook_dec07.pdf</p> <p>Day, Jeremy: International Negotiations. Cambridge University Press, 2012</p> <p>Videos:</p>

	<p>Secrets of Body Language Full Episode</p> <p>https://www.youtube.com/watch?v=zal1YuZ-v3g</p>
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Code	MI7VFB09E	ECTS Credit	7,5	HUN Credit	6
Term:	2		Level:	5	
Module Title:	ADVANCED MARKETING RESEARCH				
Module Leader:	Krisztián Szűcs, PhD		Office Hours:	Wednesday, 8.30-9.30 am	
Telephone:	+36-72-501-559/23115		E-mail:	szucsk@ktk.pte.hu	
Module Assistant:	Péter Németh		Office Hours:	Wednesday, 3.30-4.30 pm	
Telephone:	+36-72-501-559/23129		E-mail:	nemeth.peter@ktk.pte.hu	
Short Description:	<p>This course aims to provide an overview of the changing landscape of Marketing Research (MR) including trends, new business models, methods and also introduce the popular analysis toolkit, IBM’s SPSS software.</p> <p>Building on fundamentals of MR students will not just be able to communicate with research companies but also will be able to prepare and carry out their own research projects.</p> <p>Discussing special fields of MR will help students to work in several industries from media to retail companies.</p>				
Sessions (weeks): 15 (1 st week is registration, 8. week is break)					
Schedule is tentative and subject to change. (L: lecture, S: seminar)					
1. 5 th Sept	L: Introduction: context of Marketing Research S: Business Problems Evaluations				
2. 12 th Sept	L: Trends in Marketing Research: Role of Technology S: Questionnaire development				
3. 19 th Sept	L: Trends in Marketing Research: Secondary Data 2.0 S: Pre-test of the questionnaire				
4. 26 th Sept	L: Trends in Marketing Research: Observations, Neuromarketing S: Field work, the structure of SPSS				
5. 3 rd Oct	L: Trends in Marketing Research: Online Qualitative Techniques S: Database management, SPSS functions				
6. 10 th Oct	L: Trends in Marketing Research: Online Quantitative Techniques S: Database management, SPSS functions				
7. 17 th Oct	L & S: Database management, importing a database, consistency analysis				
8. 24 Oct	FALL BREAK				
9. 31 st Oct	L: Applied Marketing Research: Lifestyle & Segmentation Research S: Univariate statistical analysis: frequency, histograms				
10. 7 th Nov	L: Applied Marketing Research: Satisfaction Surveys S: Univariate statistical analysis: mean values				
11. 14 th Nov	L: Applied Marketing Research: Measuring Brand Performance S: Multivariate statistical analysis: factor analysis				
12.	L: Applied Marketing Research: Media Research				

21 st Nov	S: Multivariate statistical analysis: cluster analysis
13. 28 th Nov	L: Applied Marketing Research: Research in the Retail Industry S: Presentation techniques, chart development
14. 5 th Dec	L&S: Team Presentations
Rationale Including Aims:	<p>Main objectives of the course are the following:</p> <ul style="list-style-type: none"> – define influencing factors, which shape marketing research projects – introduce new methods, including observations, online techniques, etc. – develop new business models for marketing research projects – learn the industry standards in specific fields of marketing research – analyse data with SPSS software
Learning Outcomes: Knowledge	<p>Students will</p> <ul style="list-style-type: none"> – evaluate state-of-the-art research methodology, – design different research projects based on case studies, briefs, – identify applied fields of MR, – construct approaches in order to optimize research outputs, – demonstrate meaningful insights from empirical data.
Learning Outcomes: Skills	<p>Participants will</p> <ul style="list-style-type: none"> – perform in teams but also experience working individually, – formulate their own viewpoints and critique others', – organize fieldwork and data analysis, – evaluate their own competences and identify fields to be developed.
Teaching and Learning Strategies:	The course will be taught through lectures and seminars. Active participation is required during the classes. Real-life examples, case studies will be used and discussed in the lectures while empirical data analysis will happen in the seminars. Several guest lectures will be organized to the group during the semester.
Assessment Scheme:	Assessing students' performance is continuous in this course as they need to be prepared for every seminars and work with their own data. Students have to prepare team presentations for the seminars (50%). Lectures are interactive and students have to take part in an oral final exam (50%).
Further on Assessment:	In order to pass the module a student must get at least 51% from all the three elements of the course assessment.
Core Learning Materials:	Harrison, M., Cupman, J., Truman, O., & Hague, P. N. (2016). <i>Market Research in Practice: An Introduction to Gaining Greater Market Insight</i> . Kogan Page Publishers.
Further Reading Materials:	<p>Kaden, R. J., Linda, G., & Prince, M. (Eds.). (2011). <i>Leading Edge Marketing Research: 21st-Century Tools and Practices</i>. SAGE Publications.</p> <p>Case studies and further reading materials will be available in Neptun's scene.</p>
Policy on attendance:	<p>Class participation is the key to learning. Students are expected to attend at least 75% of classes and contribute to the class discussions. Please note that the quality of what you contribute (it can be a thoughtful question, some astute analysis, and/or some other meaningful contribution) will count far more than the quantity of your remarks. More "noise" does not equal higher score.</p> <p>Participation grades will be given on the following basis:</p>

	<p>5 – Present, asking/answering questions, adding quality to the discussion, contribute to the direction of the discussion</p> <p>4 – Present, asking/answering questions, actively engaged</p> <p>3 – Present, listening, but not sharing ideas</p> <p>2 – Minimal engagement (not paying attention to the class, reading or sleeping in class). Unexcused or unnecessary absences</p> <p>1 – Regular no-shows. Failure to give valid reasons for multiple no-shows.</p> <p>Please note that if you are in class but are not actively engaged nor share your ideas, your participation for that class is 3.</p>
Policy on late arrival:	<p>On time arrival ensures that classes are able to start and finish at the scheduled time. On time arrival shows respect for both fellow students and faculty and it enhances learning by reducing avoidable distractions. Arriving 10 minutes after the start of the class is not allowed as it will disturb in class work.</p>
Academic misconduct:	<p>All Students are expected to be honest in their academic work and to display integrity in the demonstration of their achieved competencies.</p> <p>Cheating, which is the willful decision on the part of a student to be dishonest in the representation of his/her work, is unacceptable behavior.</p> <p>Any academic dishonesty will be reported to the Program leader and will be assessed and acted upon following Rules and Regulations of the University of Pecs.</p> <p>A zero for that exam or project will be entered for the grade.</p> <p>Severe cases of academic dishonesty may include harsher penalties such as suspension.</p> <p>Academic Integrity Definition and Expectations: Academic integrity is the pursuit of scholarly activity in an open, honest and responsible manner. Academic integrity is a basic guiding principle for all academic activity at University of Pecs, and all members of the University community are expected to act in accordance with this principle. Consistent with this expectation, the University's Code of conduct states that all students should act with personal integrity, respect other students' dignity, rights and property, and help create and maintain an environment in which all can succeed through the fruits of their efforts. Academic integrity includes a commitment not to engage in or tolerate acts of falsification, misrepresentation or deception. Such acts of dishonesty violate the fundamental ethical principles of the University community and compromise the worth of work completed by others.</p>

Code	M17VFB10E	ECTS Credit	7.5	HUN Credit	6
Module Title:	PRODUCTION AND PROCESS MANAGEMENT				
Module Leader:	Zsuzsanna Hauck	Office Hours:	Tuesday 10.00-11.30		
Telephone:	501-599/23153	E-mail:	hauckzs@ktk.pte.hu		
Short Description:	Operations management deals with the efficient utilization of resources to produce products and services. OM plays a crucial role in achieving business strategy, as its sustainability is based mainly on outstanding operations capabilities that are not easy to copy.				
Sessions (weeks)					
1. week 4 th Sept	Defining operations management and operations strategy. How to analyse cases. Process analysis.				
2. week 11 th Sept	Designing products and services. Cases: Benihana of Tokyo, HBS 9-673-057 Fabritek Corporation, Harvard Business School (HBS) 669-004				
3. week 18 th Sept	Developing a production system, identifying bottlenecks Case: Scharffen Berger Chocolate Maker, HBS 9-606-043				
4. week 25 th Sept	Bottlenecks and inventory build-up diagrams. Case: National Cranberry Cooperative, HBS 9-688-122				
5. week 2 th Oct	Operations based strategies. Cases: Alaska Airlines, HBS, 9-800-004 IKEA invades America, HBS 9-504-09410.00 Midterm Q&A (extra classes from 17.00)				
6. week 9 th Oct	Midterm preparation week (no classes).				
7. week 16 th Oct	Midterm exam.				
8. week 23 th Oct	Fall break.				
9. week 30 th Oct	Managing queues. Case: University Health Services: Walk-in-clinic, HBS 9-681-061				
10. week 6 th Nov	Controlling supply chains and the optimal level of product availability Cases: Wal-Mart, Ivey Business School, 907D01 Barilla SpA (A), HBS 9-694-046				
11. week 13 th Nov	SCM Business Game: The beer game (MIT)				
12. week 20 th Nov	Developing service systems I. Case: Southwest Airlines in Baltimore, HBS 9-602-156				
13. week 27 th Nov	Developing service systems II. Case: Toyota Motor Manufacturing. USA, Inc, HBS 1-693-019				

14. week 4th Dec	Final examination.
Rationale Including Aims:	<p>The source of success at the majority of top companies is inevitably based on outstanding products and/or efficient operations processes. Thus operations is one of the most important functions in a company. Additionally, any activity that has outcome is a process, and the knowledge and skills provided by operations management can be applied in many other functional areas as well. Thus the programme aims 1) to provide students with enhanced and deepened knowledge and skills to equip them for a carrier in a diverse range of business organisations, 2) develop the students' competence in applying a range of business and management skills to the practice of management, 3) develop the critical and analytical powers of the students in relation to management, 4) develop critical and analytical problem-based learning and the transferable skills to prepare the student for graduate employment, 5) enhance the development of the students' existing skills base, allowing for a cumulative learning experience.</p>
Learning Outcomes: Knowledge	<p>On completion of this course, successful students will be able to demonstrate</p> <ol style="list-style-type: none"> 1. critical insights into the role of operations in the value creation process; 2. synthesised knowledge to recognize the different operating systems required to solve complex business problems; 3. in-depth and critical knowledge and understanding of theoretical and conceptual grounding in operations management; 4. critical evaluation of situations in the globalized business environment with special emphasis on supply chain management; 5. consolidate, evaluate, select programmes to improve operational capabilities of the firm. (Heizer and Render (2011) define around one hundred learning objectives of operations management); 6. identify strategic approaches to competitive advantage; 7. understand the significance of key success factors and core competencies; 8. understanding the necessity of simultaneous product and process development, identifying those process characteristics that provide product features required to compete.
Learning Outcomes: Skills	<p>On completion of this course the successful student will be able to</p> <ol style="list-style-type: none"> 9. work efficiently and effectively both as an individual and as a member of a team; 10. communicate and present an argument in the improvement process; 11. deliver products and services effectively in timely manner at the required quantity and quality; 12. synthesise, design and control operating systems, making long, medium and short term decisions; Referring to Heizer and Render (2011) again some important skills that can be gained by attaining at this course are the ability to 13. identify bottlenecks of complex processes to make effective decisions in investments, to calculate productivity, to design and produce products and services with outstanding quality and inherent customer value, to attain the exceptional value that is consistent with the company mission and marketing objectives by close attention to design, procurement, production, and field service opportunities, to determine, design, and produce the production process and equipment that will be compatible with low-cost product, high quality, and a good quality of

	work life at economical cost, to collaborate with suppliers to develop innovative products from stable, effective and efficient sources of supply, to provide a good quality of work life, with well designed, safe, rewarding jobs (see for example cases like Benihana of Tokyo, Alaska Airlines).
Teaching and Learning Strategies:	Continuous learning is required. The learning process is checked at each class through presentation, case discussions and problem solving. Students acquire knowledge and skills through individual learning, working in groups, participation in business games, and working in teams to solve business problems and cases.
Assessment Scheme:	Students' knowledge, understanding and skills are assessed by individual and group coursework, presentations, performance in business games, and examinations. Classroom work: 15% Midterm exam: 15% Final exam: 70%
Essential/Core Learning Materials:	Harvard Business School cases identified above; Appropriate chapters of <ul style="list-style-type: none"> • Heizer, Jay – Render, Barry – Munson, Chuck (2017): Operations Management: Sustainability and Supply Chain Management, 12th edition (Global Edition), Pearson • Krajewski, L. J. - Malhotra, M. - Ritzman, L. (2016): Operations management: processes and supply chains, 11th edition, Pearson
Recommended /Optional Learning Material:	<ul style="list-style-type: none"> • Chopra, Sunil – Meindl, Peter (2013): Supply Chain Management, 5th edition, Pearson • Slack, Nigel – Brandon-Jones, Alistair - Johnston, Robert (2016): Operations Management, 8th edition, Prentice Hall

MODULE EVALUATION FORM

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APPENDIX 3

Thesis Evaluation Form

THESIS REPORT

Candidate's name:

Title of Thesis:

Examiner's name:

Criteria for Evaluation	Scale of points	Points given
1. Topic quality	0-12 points	
a. No real business issue addressed	0 point	-
b. Topic only marginally relevant, aims and objectives not addressed at all	1-4 points	-
c. Relevant topic but not addressed properly	5-8 points	-
d. Relevant topic, aims and objectives addressed properly	9-12 points	-
2. Literature survey: demonstration of theoretical knowledge	0-8 points	
a. No theoretical basis, no literature survey	0 point	-
b. Weak theoretical basis, relevant literature missing	1-3 points	-
c. Good theoretical basis but relevant literature missing	4-5 points	-
d. Excellent theoretical basis, relevant up-to-date literature survey	6-8 points	-
3. Use and description of research methods	0-8 points	
a. No description at all	0 point	-
b. Poor description, not adequately supported	1-3 points	-
c. Good description, only partially supported	4-6 points	-
d. Clear description, well supported	7-8 points	-
4. Description of sources of data, method of collection, analysis	0-12 points	
a. Description missing, no proper analysis	0 point	-
b. Thesis based only on secondary data, data only partially analysed	1-4 points	-
c. Use of both primary and secondary research, but data collection not well organised and/or only partially analysed	5-8 points	-
d. Clear description of all sources, well organised data collection, proper in-depth analysis	9-12 points	-
5. Presentation and discussion of research findings and implementation plan	0-18 points	
a. Poor presentation and discussion, no managerial relevance and/or recommended implementation plan	0 point	-
b. Some evidence of presentation or discussion skills but evaluation lacks depth, some managerial relevance and/or implementation plan	1-6 points	-
c. Good presentation and discussion , managerial relevance and implementation plan offered but some points missing	7-12 points	-
d. High level of presentation and discussion, clear managerial relevance, detailed and well-grounded implementation plan	13-18 points	-

6. Structure of thesis	0-12 points	
a. Unclear and weak structure	0 point	-
b. Some parts clear but thesis lacks overall coherency	1-4 points	-
c. Adequate structure but some parts not coherent	5-8 points	-
d. Clear and coherent throughout	9-12 points	-
7. Quality and style of writing	0-10 points	
a. Poor use of English, frequent grammatical mistakes, inadequate grasp of style	0 point	-
b. Generally correct use of vocabulary but clumsy wording, several grammatical mistakes; reasonable grasp of style	1-3 points	-
c. Mostly accurate English, correct choice of vocabulary, good awareness of style	4-6 points	-
d. Excellent command of English, correct use of register and vocabulary	7-10 points	-
8. Format, citation and referencing, bibliography and appendix / appendices	0-10 points	
a. One or all of the following missing: citations and references in the text, bibliography: *thesis has to be rejected with grade 1	*0	-
b. Bibliography present but not all references indicated in it; appendix / appendices inappropriate or even inadequate	1-4 points	-
c. Bibliography present, includes all references but appendix / appendices not clear or even partially inaccurate	5-8 points	-
d. All references in the text appear in the bibliography, well-structured and well-presented appendix / appendices	9-10 points	-
9. Overall opinion	0-10 points	
Please indicate your overall opinion of thesis on a 10-point scale, where 10 means 'excellent' and 1 means 'very poor'.		-
Total points	0-100 points	

Grading system: 0-50 fail (1), 51-60 pass (2), 61-74 fair (3), 75-87 good (4), 88-100 excellent (5)

Remarks (if any):

Questions for oral defence of thesis:

1.

2.

Pécs,.....

Examiner's signature

APPENDIX 4

MIDDLESEX DEGREE SAMPLE



