

<b>Code</b>	B17GMB01E	<b>ECTS Credit</b>	7	<b>HUN Credit</b>	7
<b>Term:</b>	3 <sup>rd</sup> semester		<b>Level:</b>	5	
<b>Module Title:</b>	<b>ORGANISATIONAL BEHAVIOUR</b>				
<b>Module Leader:</b>	<b>Zsuzsanna Vitai</b> Associate Professor	<b>Office Hours:</b>	Monday: 10-11 a.m.		
<b>Tutorial assistant:</b>	<b>Julianna Németh</b> PhD student	<b>Office Hours:</b>	Monday: 9 30- 10 30 a.m.		
<b>Telephone:</b>		<b>E-mail:</b>	Julianna Németh: N.A. Zsuzsanna Vitai: N.A.		
<b>Short Description:</b>	This module concerns work-based organizations and the forms of behavior which people can be expected to show in them. It serves as an introduction to the conceptual and theoretical basis of Organisational Behaviour and Organisation Theory, focusing on the operation of work organizations and the particular problems and encounters associated with the human side of the business. The module aims to show students the concepts, controversies, and applications of Organisational Behaviour.				
<b>Sessions (weeks): 14</b>					
<b>The schedule is tentative and subject to change!</b>					
<b>05. 09.</b>	Introduction, requirements. What is Organizational Behaviour?				
<b>07. 09.</b>	<b>Tutorial:</b> <i>How much do we already know?</i>				
<b>12.09.</b>	Diversity in Organizations, Attitudes and Job Satisfaction				
<b>14. 09.</b>	<b>Tutorial:</b> <i>What about your attitudes?</i>				
<b>19.09.</b>	Personality and Values				
<b>21.09.</b>	<b>Tutorial:</b> <i>Who we are?</i>				
<b>26.09.</b>	Perception				
<b>28.09.</b>	<b>Tutorial:</b> <i>Are you sure?</i>				
<b>03.10.</b>	Learning				
<b>05.10.</b>	<b>Tutorial:</b> <i>How do people learn?</i>				
<b>10.10.</b>	Motivation; Concepts				
<b>12.10.</b>	<b>Tutorial:</b> <i>Are you driven to succeed?</i>				
<b>17.10.</b>	Communication				
<b>19.10</b>	<b>Tutorial:</b> <i>Can you express what you want to say?</i>				
<b>02. 11</b>	Skills day – soft skills tutorial				

<b>07.11.</b>	Foundations of Group Behaviour
<b>09.11.</b>	<b>Tutorial:</b> <i>How tough are you?</i>
<b>14.11.</b>	Leadership Theories and Issues
<b>16.11.</b>	<b>Tutorial:</b> <i>Are you a leader?</i>
<b>21.11.</b>	Power and Politics
<b>23.11.</b>	<b>Tutorial:</b> <i>Can you use power?</i>
<b>28.11.</b>	Conflict and Negotiation
<b>30.11.</b>	<b>Tutorial:</b> <i>Can you defend your interest?</i>
<b>05.12.</b>	Pre-examination Revision Week – no class, reading week!
<b>07.12.</b>	
<b>Rationale including Aims:</b>	The module provides a comprehensive introduction for undergraduates to human behavior in organizations and is a starting point for further studies in the field of Management. It aims to show the historical features and most significant theories in the field and to cover all those topics which are relevant for organizations.
<b>Learning Outcomes: Knowledge</b>	On completion of the course students will be able to: <ol style="list-style-type: none"> <li>1. understand types of organizations as encountered in business;</li> <li>2. critically evaluate the historical development of both OB;</li> <li>3. understand individuals and group processes;</li> <li>4. compare the operation of organizational dynamics.</li> </ol>
<b>Learning Outcomes: Skills</b>	This module will call for the successful student to demonstrate: <ol style="list-style-type: none"> <li>1. ability to interact with people in the work environment;</li> <li>2. ability to argue their ideas in a professional manner;</li> <li>3. critically judge real-life management problems;</li> <li>4. positive contribution to the group (team) work</li> <li>5. ability to manage time efficiently</li> </ol>
<b>Teaching and Learning Strategies:</b>	The directed study will be the principle followed: lectures will be held at the beginning of the week, on Tuesday, on Thursday at tutorials the material will be analyzed and deeply explored via exercises, case studies, video analyses. Students will be provided with material additional to the textbook to increase their knowledge of specific themes. Students have to read class material in advance, and a small quiz will check their knowledge every week.

<b>Assessment Scheme:</b>	<ul style="list-style-type: none"> <li>• 1 Final Examination (50%) (K1 – K4, S2, S5)</li> <li>• Class Participation 30%, (K2, K3, K4, S1, S2, S4)</li> <li>• Midterm Test 20% , (K1 – K4, S3, S5)</li> </ul> <p>Midterm exam: 200 points  Class participation:      quizzes: 10*15 = 150 points      group work: 10*5 = 50 points + 100 points for the last class  Final exam: 200 points</p> <p><b>Students must pass all of these elements to be deemed to have passed the module! (you have to achieve a minimum of 51% of each element to pass it)</b></p> <p>The final mark awarded will be determined by the percentage given (as below):</p> <p><b>0-50%</b>                   - <b>1 fail</b>  <b>51-60%</b>                 - <b>2 acceptable pass mark</b>  <b>61-74%</b>                 - <b>3 medium grade</b>  <b>75-87%</b>                 - <b>4 good</b>  <b>88-100%</b>               - <b>5 best mark</b></p>
<b>Core Learning Materials:</b>	Robbins., S.P.: Organisational Behavior 14 <sup>th</sup> edition or any later edition either European or the US Handouts
<b>Optional Learning Material:</b>	Any OB book in the library published post-2010